

LOU CECI – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
DUANE STRAWSER – Member-At-Large  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

## REGULAR MEETING AGENDA

A regular meeting of the Nevada County Transportation Commission (NCTC) will be held on  
**Wednesday, September 18, 2024 at 10:00 a.m.**

at the following locations:

**Grass Valley City Hall Council Chambers**  
125 East Main Street, Grass Valley, California

**To join the Zoom meeting on your computer or mobile device:**

<https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09&omn=89436916440>

Meeting ID: **286 913 3292** Online Password: **Rona530**

**To join the Zoom meeting by phone:**

+1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799.

Find your local number: <https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09&omn=89436916440>

Meeting ID: **286 913 3292** Phone Password: **4181337**

### **PUBLIC COMMENT:**

**Written Comments:** You are welcome to submit written comments to the Commission via email. Please send your comments to [nctc@nccn.net](mailto:nctc@nccn.net). Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words. Comments will be accepted through the public comment period and individual agenda discussion items during the meeting.

**Oral Comments:** Please come to the podium, or use the Zoom **“Raise Hand”** feature, when the agenda item number and subject matter are announced. For items not on the agenda, please comment during the Public Comment time. When recognized, please provide your name and address for the record. The Chair may limit any individual to 3 minutes, and may limit the total time allocated for Public Comment to a minimum of 15 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allotted expires.

Phone attendees: **Press \*9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

**REGULAR MEETING:** 10:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order, Pledge of Allegiance, Roll Call

### **PUBLIC COMMENT**

**CONSENT ITEMS:** All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. [Financial Reports:](#)

June 2024

- Local Transportation Funds
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. [NCTC Minutes:](#) July 17, 2024 Meeting

Recommendation: Approve.

3. [State of Good Repair Project for FY 2024/25:](#) See staff report.

Recommendation: Adopt Resolution **24-27**.

4. [Allocation Request from Nevada County for Regional Surface Transportation Program Funds for FY 2024/25 Projects:](#) See staff report.

Recommendation: Adopt Resolution **24-28**.

## **ACTION ITEMS**

5. [NCTC Policies and Procedures Manual Update](#): See staff report.  
Recommendation: Adopt Resolution **24-29** by roll call vote.
6. [NCTC Administrative Operating Procedures Manual Update](#): See staff report.  
Recommendation: Adopt Resolution **24-30** by roll call vote.
7. [Amendment 1 to the FY 2024/25 Overall Work Program](#): See staff report.  
Recommendation: Adopt Resolution **24-31** by roll call vote.
8. [Accept the Nevada County Zero Emissions Transitions Plan as Complete](#): See staff report.  
Recommendation: Adopt Resolution **24-32** by roll call vote.

## **INFORMATIONAL ITEMS**

9. [Correspondence](#)
  - A. Malia M. Cohen, California State Controller, [Fiscal Year 2024-25 State of Good Repair Program Allocation Revised Estimate](#), File 370.2.1, 8/01/2024.
  - B. Malia M. Cohen, California State Controller, [Fiscal Year 2024-25 State Transit Assistance Allocation Revised Estimate](#), File 1370.0, 8/01/2024.
  - C. Malia M. Cohen, California State Controller, [Fiscal Year 2023-24 Fourth Quarter State of Good Repair Program Allocation](#), File 370.2.1, 8/23/2024.
  - D. Malia M. Cohen, California State Controller, [Fiscal Year 2023-24 Fourth Quarter State Transit Assistance Allocation](#), File 1370.0, 8/23/2024.
10. [Executive Director's Report](#)
11. [Project Status Report](#)
  - A. Caltrans District 3: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.
12. [Closed Session](#): Pursuant to Government Code Section 54947, Public Employee Performance Evaluation of the Executive Director, Michael Woodman

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**COMMISSION ANNOUNCEMENTS:** *Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.*

**SCHEDULE FOR NEXT REGULAR MEETING:** November 13, 2024 at 10:00 am in the Grass Valley City Hall Council Chambers.

**ADJOURNMENT OF MEETING**

This agenda was posted 72 hours in advance of the meeting at the Grass Valley City Hall, the Truckee Town Hall, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: [nctc@nccn.net](mailto:nctc@nccn.net)

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**Grass Valley • Nevada City**

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## **2024 NCTC MEETING SCHEDULE**

**JANUARY 24, 2024**

**MARCH 20, 2024**

**MAY 15, 2024**

**JULY 17, 2024 - Truckee Town Council Chambers, 10:00 am**

**SEPTEMBER 18, 2024**

**NOVEMBER 13, 2024**

Meetings will be held at 10:00 am in the Grass Valley City Council Chambers  
unless otherwise stated

**COMMONLY USED ACRONYMS**  
**NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**TOWN OF TRUCKEE (5805) LTF**

16.56%

Cash Balance 6/1/24	\$856,970.92
Additions	\$48,318.94
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$905,289.86
 <u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$887,943.46
Revenue Revised Findings Reso 24-03	<u>\$508,481.00</u>
AMOUNT TO BE ALLOCATED	\$1,396,424.46
 Total Amount of Approved Allocations	 <u>\$508,659.00</u>
BALANCE Available for Allocation	\$887,765.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-08 allocation revised lower by Auditor-Controller 1/31/24	Transit/Paratransit Operations	\$508,659.00	\$508,659.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**PEDESTRIAN AND BIKE (5806) LTF**

2.00%

Cash Balance 6/1/24	\$428,744.16
Additions	\$8,813.36
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$437,557.52

Budget and Allocations

Fund Balance 6/30/23	\$360,714.46
Revenue Revised Findings Reso 24-03	<u>\$65,975.00</u>
AMOUNT TO BE ALLOCATED	\$426,689.46
Total Amount of Approved Allocations	<u>\$45,000.00</u>
BALANCE Available for Allocation	\$381,689.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
05/15/24    Reso 24-18	FY 2023/24 Nevada County Combie Road Multi-Purpose Trail	\$45,000.00	\$45,000.00	\$0.00
	<b>TOTAL</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>	<b>\$0.00</b>



**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**NEVADA COUNTY (5807) LTF**

66.73%	
Cash Balance 6/1/24	\$2,945,170.30
Additions	\$190,676.33
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$3,135,846.63

Budget and Allocations	
<u>Fund Balance 6/30/23</u>	\$3,923,311.42
Revenue Revised Findings Reso 24-03	<u>\$2,049,475.00</u>
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$5,972,786.42</b>

Total Amount of Approved Allocations	<u>\$3,275,693.68</u>
BALANCE Available for Allocation	\$2,697,092.74

DATE/ RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-05 allocation revised lower by Auditor- Controller 1/31/2024	FY 2023/24 Transit/Paratransit Operations	\$2,875,242.00	N/A	\$2,875,242.00	\$2,875,242.00	\$0.00
1/22/21 21-02 Balance of Allocation \$400,451.68 Rescinded *	1/22/2021 - 1/21/2024 Reserved in the Fund Capital Purchase	\$2,460,653.00	\$2,060,201.32	\$400,451.68	\$400,451.68	\$0.00
	<b>TOTAL</b>	<b>\$5,335,895.00</b>	<b>\$2,060,201.32</b>	<b>\$3,275,693.68</b>	<b>\$3,275,693.68</b>	<b>\$0.00</b>

\*1/19/2024 Balance rescinded by NCTC, in agreement with Transit Services. Capital allocations have a 3-year limit.

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**GRASS VALLEY (5808) LTF**

13.39%

Cash Balance 6/1/24	\$114,994.08
Additions	\$34,449.92
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$149,444.00

Budget and Allocations

Fund Balance 6/30/23	\$154,854.34
Revenue Revised Findings Reso 24-03	<u>\$411,273.00</u>
AMOUNT TO BE ALLOCATED	\$566,127.34

Total Amount of Approved Allocations	<u>\$411,273.00</u>
BALANCE Available for Allocation	\$154,854.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
03/20/24      24-06	Transit/Paratransit Operations	\$411,273.00	\$411,273.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**NEVADA CITY (5809) LTF**

3.32%

Cash Balance 6/1/24	\$27,786.41
Additions	\$8,530.19
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$36,316.60

Budget and Allocations

Fund Balance 6/30/23	\$37,668.04
Revenue Revised Findings Reso 24-03	<u>\$101,903.00</u>
AMOUNT TO BE ALLOCATED	\$139,571.04

Total Amount of Approved Allocations	<u>\$101,903.00</u>
BALANCE Available for Allocation	\$37,668.04

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
03/20/24    Reso 24-07	Transit/Paratransit Operations	\$101,903.00	\$101,903.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**COMMUNITY TRANSIT SERVICES (5810) LTF**

5.00%

Cash Balance 6/1/24	\$178,549.16
Additions	\$14,607.86
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$193,157.02

Budget and Allocations

Fund Balance 6/30/23	\$191,735.42
Revenue Revised Findings Reso 24-03	<u>\$161,639.00</u>
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$353,374.42</b>

Total Amount of Approved Allocations	<u>\$161,639.00</u>
BALANCE Available for Allocation	\$191,735.42

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-05 allocation revised lower by Auditor- Controller 1/31/24	Nevada County Paratransit Operations	\$134,877.00	\$134,877.00	\$0.00
3/20/24 24-08 allocation revised lower by Auditor- Controller 1/31/24	Truckee Paratransit Operations	\$26,762.00	\$26,762.00	\$0.00
	<b>TOTAL</b>	<b>\$161,639.00</b>	<b>\$161,639.00</b>	<b>\$0.00</b>

Nevada County Transportation Commission  
Monthly Financial Report 2023/24

**JUNE**

**NCTC Administration & Planning (6327)**

Cash Balance 6/1/24	\$332,113.66
Additions	\$132,324.14
Deductions	\$83,349.24
Cash Balance 6/30/24	\$381,088.56
<b>BUDGET: Estimated Revenue &amp; Allocations</b>	
Fund Balance 6/30/23	\$550,597.30
Estimated Revenue	\$1,929,487.39
<b>AVAILABLE FOR ALLOCATION</b>	<b>\$2,480,084.69</b>
Total of Approved Allocations	\$2,072,960.18
<b>BALANCE AVAILABLE FOR ALLOCATION</b>	<b>\$407,124.51</b>

W.E.	DESCRIPTION	Allocation	JUNE 100%	YTD Activity Accrual Basis	Balance	% Expended
<b>1.1</b>	<b><u>General Services</u></b>					
	NCTC Staff	\$238,716.66	\$27,924.70	\$232,741.18	\$5,975.48	97.50%
	Indirect	\$45,879.32	\$8,496.95	\$33,408.24	\$12,471.08	72.82%
	Consultant Human Resources	\$5,000.00		\$0.00	\$5,000.00	0.00%
	Intergovernmental Advocacy	\$52,000.00	\$8,000.00	\$36,000.00	\$16,000.00	69.23%
<b>1.2</b>	<b><u>Fiscal Administration</u></b>					
	NCTC Staff	\$261,247.26	\$32,285.72	\$253,763.90	\$7,483.36	97.14%
	Indirect	\$50,209.53	\$8,662.29	\$34,091.98	\$16,117.55	67.90%
	Fiscal Audit	\$57,500.00		\$57,500.00	\$0.00	100.00%
<b>2.1</b>	<b><u>Transportation Planning</u></b>					
	NCTC Staff	\$42,489.47	\$2,582.38	\$42,061.69	\$427.78	98.99%
	Indirect	\$18,101.26	\$1,498.97	\$10,289.86	\$7,811.40	56.85%
	Transportation Engineering	\$40,000.00		\$15,595.00	\$24,405.00	38.99%
	Local Agency	\$30,000.00	\$16,092.08	\$30,000.00	\$0.00	100.00%
	Traffic Counts	\$10,000.00	\$1,100.54	\$1,863.98	\$8,136.02	18.64%
<b>2.1.1</b>	<b><u>Regional Transportation Plan Update</u></b>					
	NCTC Staff	\$51,693.93	\$2,859.51	\$51,924.66	(\$230.73)	100.45%
	Consultant	\$67,684.90	\$15,680.14	\$50,277.95	\$17,406.95	74.28%
<b>2.2</b>	<b><u>Transportation Improvement Program</u></b>					
	NCTC Staff	\$38,910.38	\$3,177.22	\$39,405.55	(\$495.17)	101.27%
	Indirect	\$7,478.25	\$862.27	\$4,570.88	\$2,907.37	61.12%
<b>2.3</b>	<b><u>Transit &amp; Paratransit Programs</u></b>					
	NCTC Staff	\$46,396.55	\$3,131.72	\$46,286.95	\$109.60	99.76%
	Indirect	\$16,659.29	\$1,397.73	\$8,516.73	\$8,142.56	51.12%
<b>2.3.3</b>	<b><u>Eastern Nevada County Transit Development Plan</u></b>					
	NCTC Staff	\$40,284.09	\$2,711.99	\$32,076.89	\$8,207.20	79.63%
	Consultant	\$74,995.00	\$5,637.91	\$66,414.10	\$8,580.90	88.56%
<b>2.4</b>	<b><u>Coordination of Regional Planning</u></b>					
	NCTC Staff	\$101,103.58	\$10,253.78	\$98,725.58	\$2,378.00	97.65%
	Indirect	\$35,982.35	\$4,437.87	\$19,532.27	\$16,450.08	54.28%
	Rural Counties Task Force	\$2,000.00		\$2,000.00	\$0.00	100.00%
	Statewide Local Streets & Roads Asses	\$800.00		\$0.00	\$800.00	0.00%
<b>2.4.1</b>	<b><u>Local Road Safety Plan (LRSP)</u></b>					
	NCTC Staff	\$720.28	\$0.00	\$278.59	\$441.69	38.68%
	** Nevada County / Consultant **	\$80,000.00		\$0.00	\$80,000.00	0.00%
<b>2.4.2</b>	<b><u>Airport Land Use Commission Planning &amp; Reviews</u></b>					
	NCTC Staff	\$20,435.98	\$1,730.76	\$19,599.15	\$836.83	95.91%
	Consultant	\$15,000.00		\$1,613.26	\$13,386.74	10.76%
<b>2.4.3</b>	<b><u>Zion Street Mobility/School Access</u></b>					
	NCTC Staff	\$5,000.00	\$359.90	\$359.90	\$4,640.10	7.20%
	Consultant	\$115,000.00		\$0.00	\$115,000.00	0.00%
<b>2.4.4</b>	<b><u>RCTF Rural Induced Demand Study</u></b>					
	NCTC Staff	\$35,565.06	\$3,136.62	\$35,400.16	\$164.90	99.54%
	Consultant	\$130,041.76	\$65,051.82	\$103,943.08	\$26,098.68	79.93%
<b>2.4.6</b>	<b><u>ZEV Transition Plan for County of Nevada</u></b>					
	NCTC Staff	\$24,396.33	\$4,435.65	\$22,353.10	\$2,043.23	91.62%
	Consultant	\$223,919.91	\$52,984.40	\$195,125.01	\$28,794.90	87.14%
	<b>Contingency</b>	\$87,749.04		\$0.00	\$87,749.04	0.00%
	<b>TOTAL ALL WORK ELEMENTS</b>	<b>\$2,072,960.18</b>	<b>\$284,492.92</b>	<b>\$1,543,813.40</b>	<b>\$529,146.78</b>	<b>74.47%</b>

\*\* At year end an invoice for \$1,906.24 was received from Nevada County and was paid directly from RSTP Fund 6492. Therefore the expenditure does not show in this report.

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)**

Cash Balance 6/1/24	\$2,703,281.00
Additions	\$22,361.54
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$2,725,642.54

**RTMF REVENUES, INTEREST, AND EXPENDITURES  
2000/01 - 2023/24**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2022/23	COLLECTED/EXPENDED 2023/24	TOTAL COLLECTED/ EXPENDED
Grass Valley	\$2,686,666.02	\$36,341.60	\$2,723,007.62
Nevada City	\$349,798.72	\$3,849.72	\$353,648.44
Nevada County	\$5,956,399.55	\$305,455.64	\$6,261,855.19
<b>Total</b>	<b>\$8,992,864.29</b>	<b>\$345,646.96</b>	<b>\$9,338,511.25</b>
Interest	\$280,560.46	\$73,548.03	\$354,108.49
Expenditures	\$6,811,216.01	\$173,544.04	\$6,984,760.05
<b>TOTAL</b>	<b>\$2,462,208.74</b>	<b>\$205,459.63</b>	<b>\$2,667,668.37</b>

**RTMF ALLOCATIONS**

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,419,732.73	\$2,966,730.11	\$169,668.73	\$2,797,061.38
3/20/24 Reso 24-12	NCTC RTMF Administration	\$7,500.00	\$0.00	\$7,500.00	\$3,875.31	\$3,624.69
<b>TOTAL</b>		<b>\$4,393,962.84</b>	<b>\$1,419,732.73</b>	<b>\$2,974,230.11</b>	<b>\$173,544.04</b>	<b>\$2,800,686.07</b>

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JUNE**

**STATE TRANSIT ASSISTANCE FUND (6357)**

Cash Balance 6/1/24	\$5,415,584.26
Additions	\$47,030.18
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$5,462,614.44

Budget and Allocations

Fund Balance 6/30/23	\$5,054,020.46
Estimated STA Revenue	<u>\$1,304,505.00</u>
AMOUNT TO BE ALLOCATED	\$6,358,525.46

Total Approved Allocations	<u>\$1,173,700.00</u>
BALANCE Available for Allocation	\$5,184,825.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
03/20/24 24-05	Nevada County Transit/Paratransit Services	\$31,211.00	\$31,211.00	\$0.00
03/20/24 24-08	Truckee Transit/Paratransit Services	\$332,489.00	\$332,489.00	\$0.00
05/15/24 24-17	Truckee Microtransit Operations 99313	\$500,000.00	\$500,000.00	\$0.00
05/15/24 24-17	Truckee Transit Capital STA 99313	\$310,000.00	\$250,000.00	\$60,000.00
	<b>TOTAL</b>	<b>\$1,173,700.00</b>	<b>\$1,113,700.00</b>	<b>\$60,000.00</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**JUNE**

**REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492 )**

Cash Balance 6/1/24	\$2,532,687.96
Additions	\$15,712.86
Deductions	<u>\$0.00</u>
Cash Balance 6/30/24	\$2,548,400.82
<u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$3,225,032.11
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$3,225,032.11
Total Amount of Approved Allocations	<u>\$2,134,555.69</u>
BALANCE Available for Allocation	\$1,090,476.42

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-12	NCTC LRSP Staff	\$720.28	\$0.00	\$720.28	\$278.59	\$441.69
9/20/23 23-26	NCTC/NevCo LRSP Consultant	\$80,000.00	\$0.00	\$80,000.00	\$1,906.24	\$78,093.76
3/20/23 23-01	Grass Valley FY 2022/23 Annual Street Rehab	\$300,000.00	\$0.00	\$300,000.00	\$300,000.00	\$0.00
3/20/24 24-09	Nev Co 2023/24 General Maintenance Balance of 19-11 reallocated	\$14,774.50	\$0.00	\$14,774.50	\$14,774.50	\$0.00
7/19/23 23-17	Nev Co 2023/24 General Maintenance	\$630,384.00	\$0.00	\$630,384.00	\$630,384.00	\$0.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road \$14,774.50 balance rescinded 3/20/24	\$160,000 - \$14,774.50 = \$145,225.50	\$141,110.50	\$4,115.00	\$4,115.00	\$0.00
3/20/23 23-02	Truckee FY 2022/23 West River Project	\$1,104,561.91	\$0.00	\$1,104,561.91	\$1,104,561.91	\$0.00
	<b>TOTAL</b>	<b>\$2,275,666.19</b>	<b>\$141,110.50</b>	<b>\$2,134,555.69</b>	<b>\$2,056,020.24</b>	<b>\$78,535.45</b>



LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

## MINUTES OF NCTC MEETING July 17, 2024

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, July 17, 2024 in the Truckee Town Hall Council Chambers, 10183 Truckee Airport Rd, Truckee, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 10:00 a.m.

Members Present: Lou Ceci  
 Susan Hoek  
 Tom Ivy  
 Hardy Bullock, alternate  
 Jay Strauss  
 Duane Strawser  
 Jan Zabriskie

Members Absent: Ed Scofield

Staff Present: Mike Woodman, Executive Director  
 Aaron Hoyt, Deputy Executive Director  
 Dan Landon, Executive Assistant  
 Kena Sannar, Transportation Planner  
 Dale Sayles, Administrative Services Officer  
 Carol Lynn, Administrative Assistant

Standing Orders: Vice Chair Ivy convened the Nevada County Transportation Commission meeting at 10:00 a.m.

Pledge of Allegiance, Roll Call

### PUBLIC COMMENT:

### CONSENT ITEMS

1. Financial Reports  
 April, May 2024
2. NCTC Minutes  
 May 15, 2024 NCTC Meeting Minutes
3. TDA Allocation Request from Nevada County  
 Resolution 24-21

4. TDA Allocation Request from the City of Grass Valley  
Resolution 24-22
5. TDA Allocation Request from the City of Nevada City  
Resolution 24-23
6. TDA Allocation Request from the Town of Truckee  
Resolution 24-24
7. Grass Valley, Nevada City, Town of Truckee, and Nevada County Local Participation Subrecipient Agreements for FY 2024/25  
Resolution 24-25
8. NCTC Workplace Violence Prevention Plan  
Resolution 24-26

**ACTION:** Approved Consent Items by roll call vote

**MOTION:** Strawser / **SECOND:** Hoek

**AYES:** Bullock, Ceci, Hoek, Ivy, Strauss Strawser, Zabriskie

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

### **ACTION ITEMS**

9. Draft Eastern Nevada County Transit Development Plan  
Comments provided.

Genevieve Evans from LSC Transportation gave a presentation on the Draft Eastern Nevada County Transit Development Plan. NCTC staff has been working with the Town of Truckee and LSC Transportation to look at existing transit services in the Town of Truckee, how things are working in terms of ridership, cost-effectiveness, and a number of different indicators of the system. LSC Transportation also shared input from public engagement regarding what the public would like to see, and what is working well for them, with a focus on the goal of Town of Truckee maintaining a fare free public transit system. LSC Transportation presented a draft plan that looked at different scenarios of how transit might look in the next five years in the Town of Truckee.

Genevieve Evans' presentation can be viewed here:

<https://www.nctc.ca.gov/Reports/Transit-Reports/index.html>

### **INFORMATIONAL ITEMS**

14. Correspondence
  - A. Mike Woodman, Executive Director, Nevada County Transportation Commission, Coalition Opposition Letter Regarding Senate Bill 1216 (Blakespear): Transportation Projects: Class III Bikeways: Prohibition, File 570.0, 6/24/2024

- B. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Third Quarter State of Good Repair Program Allocation, File 370.2.1, 5/6/2024
- C. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Third Quarter State Transit Assistance Allocation, File 1370.0, 5/6/2024

Executive Director Mike Woodman highlighted a letter submitted in opposition of Senate Bill 1216 by Senator Blakespear that would have prohibited Class III bikeways from being funded in the state's Active Transportation Program. NCTC staff and NCTC's state advocacy firm Politico Group coordinated with the California State Association of Counties, the Rural County Representatives of California, the California League of Cities, and several other rural regional transportation planning agencies, to ensure that agencies are able to maintain flexibility in determining the most appropriate type of bicycle improvements for their local context. As a result of these efforts, Senator Blakespear accepted the proposed amendments to the bill, which would allow Class III facilities to be funded in the Active Transportation Program as part of a connected low stress bicycle network. In light of the acceptance of the proposed amendments, NCTC will be withdrawing their position of opposition.

A Class III bikeway has a bicycle pavement marking and signage to alert motorists of cyclists sharing the roadway. The majority of the Class III facilities that are recommended in the 2019 Countywide Active Transportation Plan feature a five foot striped multi-use shoulder, which provide a safe buffer and a lower stress facility within the existing constraints found in our local area.

In the future NCTC plans to update the Active Transportation Program with a project that looks at bicycle and pedestrian improvements across the county, in coordination with the update of the Town of Truckee Trails and Bikeways Master Plan. New technology is available that can provide estimates of real-time data on what roadways people are riding on within the county, and that data can be used to focus on efforts to make those well-used roadways safe.

#### 15. Executive Director's Report

Executive Director Mike Woodman gave an overview of his report. The Nevada County Regional Transportation Plan update and the associated environmental documentation is currently underway. Following completion of the draft documents there will be a 30-day public review period and then it will be presented to the Commission for comment. Comments received will be incorporated as appropriate into the final Regional Transportation Plan.

NCTC received approval from Caltrans for the FY 2023-24 Sustainable Transportation Planning Grant entitled Reenvisioning Transit in Western Nevada County Comprehensive Operational Analysis, for the amount of \$170,000. NCTC will manage this study in coordination with Nevada County Transit Services Division. This study will analyze the existing transit services in Western Nevada County as well as alternative transit models such as microtransit to identify the most cost-effective way of providing public transit services. Transit Manager Robin Van Valkenburgh expressed his thanks to NCTC staff for their perseverance on applying for this grant. The operational analysis will utilize public involvement to determine interests, options, and ideas of what the transit system could potentially look like, and from there create a solid plan to move forward with.

#### 12. Project Status Reports

- A. Caltrans Project – Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

Project Manager Sam Vandell was not able to stay in attendance to give his report, but there was some discussion at the meeting during his agenda item.

There was a request to place merge arrows on Highway 49 southbound at the acceleration and deceleration lanes at the Wolf Road/Combie Road intersection. There was also a request to place traffic cameras at the junction of Highways 49 and 80 in Auburn, to get more accurate reports of the traffic conditions in that area so that people would be able to visually see where the backups are.

Executive Director Mike Woodman gave an overview of the status of the State Route 49 Multi-Modal Corridor Improvement Project. The project will be in the environmental documentation phase soon, which will provide some opportunities for public input. Staff have received comments and concerns regarding the plans at Coyote Street and State Route 49 to limit access to right in and right out only, and a pedestrian crossing with a median barrier, and those comments have been forwarded to staff at Nevada City as well as the County and Caltrans. It is anticipated that the proposed improvements for that intersection will be studied to see if there is potentially still a way to provide the connectivity and safety for pedestrian crossings with a more flexible alternative. The initial study included a roundabout as one of the alternatives, however the Project Advisory Committee settled on the lower-cost recommendation instead of the roundabout. For a roundabout to be considered at this point it would need to secure other funding. Staff will be looking at possibilities with Caltrans and talking with Nevada City and County staff as well.

B. Truckee Tahoe Area Regional Transit Report – Alfred Knotts, Transportation Program Manager for Town of Truckee

Alfred Knotts, Transportation Manager for Town of Truckee, introduced the Transit Tour scheduled to begin after the conclusion of the meeting. He thanked everyone for traveling to Truckee for the meeting and looked forward to the opportunity to show what makes Truckee a very special place to work, live and play. The Transit Tour included highlights of the Brockway Art and Trail Connection, Railyard Mobility Hub, TART Connect, Bike Share Program, Truckee Artist Lofts, Trout Creek Restoration, Reimagine Bridge Street, West River Streetscape, West River Park, and Legacy Trail Phase 4A.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for September 18, 2024 at 10:00 a.m. at the Grass Valley City Hall Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 11:34 a.m.

Respectfully submitted by: \_\_\_\_\_  
Carol Lynn, Administrative Assistant

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
Tom Ivy, Vice Chair  
Nevada County Transportation Commission

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 370.2.1

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: State of Good Repair Project for FY 2024/25, Resolution 24-27

DATE: September 18, 2024

**RECOMMENDATION:** Adopt Resolution 24-27 approving the attached State of Good Repair (SGR) Project for Fiscal Year 2024/25.

**BACKGROUND:** On April 28, 2017 Governor Brown signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017. SB 1 will provide over \$50 billion in new transportation funding over the next decade to repair highways, bridges and local roads, to make strategic investments in congested commute and freight corridors and to improve transit service. A portion of SB 1 will provide approximately \$105 million annually, with annual inflationary adjustments, to transit operators in California for eligible transit maintenance, rehabilitation and capital projects. This funding program is referred to as the State of Good Repair (SGR) program; see attached 2024-25 State of Good Repair Program Allocation Estimate, August 1, 2024.

The SGR program is funded from a portion of a Transportation Improvement Fee on vehicle registrations. This program has a specific goal of keeping transit systems in a state of good repair, including the purchase of new transit vehicles, and maintenance and rehabilitation of transit facilities and vehicles.

Prior to receiving an apportionment of SGR funds in a given fiscal year, a potential recipient agency must submit a list of projects proposed to be funded to their Regional Transportation Planning Agency (RTPA). For FY 2024/25, NCTC coordinated with the Town of Truckee and the County of Nevada on the distribution of funding and jointly decided to allocate funding to the Town of Truckee New Transit Center Property Acquisition, Facility Design and Construction. Approval of Resolution 24-27 will allocate \$184,977 to the Town of Truckee New Transit Center Property Acquisition, Facility Design and Construction project.

Prior to receiving SGR funds, recipients must identify an agent who has authority to act on behalf of the agency. The Executive Director of NCTC will be authorized to execute all required documents of the SGR program.

attachment

**RESOLUTION 24-27  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF STATE OF GOOD REPAIR PROJECT FOR FY 2024/25

**WHEREAS**, the Nevada County Transportation Commission (NCTC) is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 1 (2017) named the California Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Nevada County Transportation Commission wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director of NCTC.

**WHEREAS**, the fund recipient (Town of Truckee) agrees to comply with all conditions and requirements set forth in the Certifications and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Truckee New Transit Center Property Acquisition, Facility Design and Construction project is approved for \$184,977 of State of Good Repair funding for FY 2024/25. This approval is contingent upon Truckee Town Council approval and receipt of the fully executed SGR Subrecipient Agreement for FY 2024/25.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Executive Director of NCTC is authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

**PASSED AND ADOPTED** by the Nevada County Transportation Commission on September 18, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

August 1, 2024

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2024-25 State of Good Repair Program Allocation Revised Estimate**

Enclosed is the summary schedule of State of Good Repair (SGR) program funds available to be allocated for Fiscal Year (FY) 2024-25 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the estimated available amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office (SCO) transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

According to the FY 2024-25 enacted California Budget, the estimated amount of SGR program funds budgeted is \$137,953,000. Prior to receiving an apportionment of SGR program funds in a fiscal year, an agency must submit a list of proposed projects to the California Department of Transportation (DOT). DOT reports to SCO the eligible agencies that will receive an allocation quarterly pursuant to PUC sections 99313 and 99314. SCO anticipates the first quarter's allocation will be paid by November 29, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System  
August 1, 2024  
Page 2

Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

**Melma Dizon** Digitally signed by Melma Dizon  
Date: 2024.08.01 14:08:24 -07'00'

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure



**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT SUMMARY**  
**AUGUST 1, 2024**

Regional Entity	Estimated Available 2024-25 Amount Based on PUC 99313 Allocation	Estimated Available 2024-25 Amount Based on PUC 99314 Allocation	Total Estimated Available 2024-25 Amount Allocation
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 13,377,768	\$ 36,960,765	\$ 50,338,533
Sacramento Area Council of Governments	3,498,232	1,195,411	4,693,643
San Diego Association of Governments	1,677,704	410,873	2,088,577
San Diego Metropolitan Transit System	4,123,964	1,691,640	5,815,604
Tahoe Regional Planning Agency	190,839	10,900	201,739
Alpine County Transportation Commission	2,079	155	2,234
Amador County Transportation Commission	69,828	2,471	72,299
Butte County Association of Governments	363,017	19,664	382,681
Calaveras County Local Transportation Commission	79,049	962	80,011
Colusa County Local Transportation Commission	38,329	1,706	40,035
Del Norte County Local Transportation Commission	46,442	2,477	48,919
El Dorado County Local Transportation Commission	307,463	20,953	328,416
Fresno County Council of Governments	1,793,563	322,534	2,116,097
Glenn County Local Transportation Commission	50,657	1,442	52,099
Humboldt County Association of Governments	234,633	39,675	274,308
Imperial County Transportation Commission	322,389	30,068	352,457
Inyo County Local Transportation Commission	33,240	0	33,240
Kern Council of Governments	1,604,709	98,006	1,702,715
Kings County Association of Governments	269,056	10,722	279,778
Lake County/City Council of Governments	118,112	6,040	124,152
Lassen County Local Transportation Commission	49,707	2,263	51,970
Los Angeles County Metropolitan Transportation Authority	17,318,253	22,848,330	40,166,583
Madera County Local Transportation Commission	280,869	9,222	290,091
Mariposa County Local Transportation Commission	29,908	884	30,792
Mendocino Council of Governments	157,731	11,596	169,327
Merced County Association of Governments	506,468	24,024	530,492
Modoc County Local Transportation Commission	14,956	1,304	16,260
Mono County Local Transportation Commission	22,672	34,198	56,870
Transportation Agency for Monterey County	771,441	237,784	1,009,225
<b>Nevada County Local Transportation Commission</b>	<b>176,596</b>	<b>8,381</b>	<b>184,977</b>
Orange County Transportation Authority	5,554,403	1,995,427	7,549,830
Placer County Transportation Planning Agency	561,914	80,012	641,926
Plumas County Local Transportation Commission	33,214	5,171	38,385
Riverside County Transportation Commission	4,305,510	702,150	5,007,660
Council of San Benito County Governments	116,088	1,833	117,921
San Bernardino County Transportation Authority	3,845,507	814,305	4,659,812
San Joaquin Council of Governments	1,395,122	312,496	1,707,618
San Luis Obispo Area Council of Governments	490,895	33,967	524,862
Santa Barbara County Association of Governments (SBCAG)	782,034	197,684	979,718
Santa Cruz County Transportation Commission	462,871	422,417	885,288
Shasta Regional Transportation Agency	315,891	16,442	332,333
Sierra County Local Transportation Commission	5,590	215	5,805
Siskiyou County Local Transportation Commission	76,523	3,285	79,808
Stanislaus Council of Governments	967,345	54,950	1,022,295
Tehama County Transportation Commission	113,364	2,356	115,720
Trinity County Transportation Commission	28,056	923	28,979
Tulare County Association of Governments	844,253	88,496	932,749
Tuolumne County Transportation Council	95,911	2,461	98,372
Ventura County Transportation Commission	1,452,335	237,460	1,689,795
<b>State Totals</b>	<b>\$ 68,976,500</b>	<b>\$ 68,976,500</b>	<b>\$ 137,953,000</b>

**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT**  
**BASED ON PUC 99314 ALLOCATION DETAIL**  
**AUGUST 1, 2024**

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	<u>Estimated Available 2024-25 Amount Based on PUC 99314 Allocation</u>
Madera County Local Transportation Commission		
City of Chowchilla	524,476	6,351
City of Madera	169,785	2,056
County of Madera	67,286	815
Regional Entity Totals	<u>761,547</u>	<u>9,222</u>
Mariposa County Local Transportation Commission		
County of Mariposa	73,004	884
Mendocino Council of Governments		
Mendocino Transit Authority	957,692	11,596
Merced County Association of Governments		
Transit Joint Powers Authority of Merced County	1,025,125	12,413
Yosemite Area Regional Transportation System (YARTS)	958,913	11,611
Regional Entity Totals	<u>1,984,038</u>	<u>24,024</u>
Modoc County Local Transportation Commission		
Modoc Transportation Agency	107,653	1,304
Mono County Local Transportation Commission		
Eastern Sierra Transit Authority	2,824,223	34,198
Transportation Agency for Monterey County		
Monterey-Salinas Transit District	19,637,486	237,784
<b>Nevada County Local Transportation Commission</b>		
<b>County of Nevada</b>	<b>369,077</b>	<b>4,469</b>
<b>City of Truckee</b>	<b>323,083</b>	<b>3,912</b>
<b>Regional Entity Totals</b>	<b><u>692,160</u></b>	<b><u>8,381</u></b>
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	23,131
Orange County Transportation Authority	110,748,483	1,341,020
Regional Entity Subtotals	112,658,754	1,364,151
Orange County Transportation Authority - Corresponding to SCRRA***	NA	631,276
Regional Entity Totals	<u>112,658,754</u>	<u>1,995,427</u>
Placer County Transportation Planning Agency		
City of Auburn	21,830	264
County of Placer	5,410,141	65,510
City of Roseville	1,175,827	14,238
Regional Entity Totals	<u>6,607,798</u>	<u>80,012</u>
Plumas County Local Transportation Commission		
County Service Area 12 - Specialized Service	80,198	971
County of Plumas	346,829	4,200
Regional Entity Totals	<u>427,027</u>	<u>5,171</u>

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\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

**SUBRECIPIENT AGREEMENT**  
**BETWEEN THE NEVADA COUNTY TRANSPORTATION COMMISSION**  
**AND**  
**THE TOWN OF TRUCKEE**  
**FOR FY 2024-25 STATE OF GOOD REPAIR FUNDS**

**THIS SUBRECIPIENT AGREEMENT** (“Agreement”) is entered into effective September 18, 2024, by and between the Nevada County Transportation Commission (“NCTC”) and the Town of Truckee, California (“SGR Subrecipient”).

**WHEREAS**, NCTC has been awarded certain State of Good Repair (“SGR”) funds administered through the California Department of Transportation (“Caltrans”), to implement and support capital projects that maintain the public transit system in a state of good repair; and

**WHEREAS**, SGR Subrecipient is eligible to receive SGR funds as a public body corporate and politic of the State of California; and

**WHEREAS**, NCTC shall provide oversight and management of the SGR funds distributed to SGR Subrecipient pursuant to this agreement.

**NOW, THEREFORE**, in consideration of the promises and covenants herein, the parties agree as follows:

1. Certifications and Assurances: SGR Subrecipient agrees to comply with the SGR Recipient Certifications and Assurances.
2. Deposit Account: SGR Subrecipient shall establish a special account for the purpose of depositing therein all payments received from NCTC pursuant to this Agreement. The special account shall be in accordance with State of Good Repair Program Guidelines issued by Caltrans and the Recipient Certifications and Assurances.
3. Third Party Contracting Requirements:
  - a. SGR Subrecipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 (excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)) on the basis of a noncompetitive negotiation for work to be performed.
  - b. Any subcontract or agreement entered into as a result of disbursing funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

- c. Pre-award requirements of third-party contractors or consultants shall be consistent with Local Assistance Program requirements published by Caltrans.
4. Accounting: SGR Subrecipient shall establish and maintain an accounting system and records that properly accumulate and segregate fund expenditures by line item. The accounting system, including contractors and all subcontractors, shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.
5. Audit: SGR Subrecipient, contractors, and subcontractors shall maintain and make available for inspection all books, documents, accounting records, and other evidence pertaining to the performance of contracts utilizing SGR funds, including, but not limited to, the costs of administering such contracts. The SGR Subrecipient shall make such materials available at their offices at all reasonable times for three years from the date of final payment of funds. NCTC, Caltrans, the California State Auditor, or any duly authorized representative of the State of California, shall each have access to all books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and shall be furnished copies of the same if requested.
6. Project Completion: SGR Subrecipient agrees to provide to NCTC a report summarizing total project costs and milestones for each project using SGR funds within sixty (60) days of project completion.
7. Successors: This Agreement will be binding on the parties hereto, their assigns, successors, administrators, executors, and other representatives.
8. Waivers: No waiver of any breach of this Agreement will be held to be a waiver of any prior or subsequent breach. The failure of NCTC to enforce at any time the provisions of this Agreement or to require at any time performance by the SGR Subrecipient of these provisions, will in no way be construed to be a waiver of such provisions, nor to affect the validity of this Agreement or the right of NCTC to enforce these provisions.
9. Litigation: SGR Subrecipient will notify NCTC immediately of any claim or action undertaken by it or against it that affects or may affect this Agreement or NCTC and will take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of NCTC.
10. Costs and Attorneys' Fees: If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and reasonable attorneys' fees.

11. Governing Law and Choice of Forum: This Agreement will be administered and interpreted under California law as if written by both parties. Any litigation arising from this Agreement will be brought in the Superior Court of Nevada County.
12. Headings: The headings of the various sections of this Agreement are intended solely for convenience of reference and are not intended to explain, modify, or place any interpretation upon any of the provisions of this Agreement.
13. Authority: Each person signing this Agreement on behalf of a party hereby certifies, represents, and warrants that he or she has the authority to bind that party to the terms and conditions of this Agreement.
14. Counterparts: This Agreement may be executed in multiple counterparts, each of which will constitute an original, and all of which taken together will constitute one and the same instrument.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE FIRST APPEARING ABOVE:

**NEVADA COUNTY TRANSPORTATION COMMISSION**

\_\_\_\_\_  
Michael G. Woodman, Executive Director

**TOWN OF TRUCKEE**

\_\_\_\_\_  
Jen Callaway, Town Manager



**RESOLUTION 24-28  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**ALLOCATION OF REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP)  
FUNDS TO THE COUNTY OF NEVADA FOR FY 2024/25**

WHEREAS, the Nevada County Transportation Commission (NCTC) has established an expendable trust fund for Regional Surface Transportation Program (RSTP) funds; and

WHEREAS, NCTC has exchanged its apportionment of federal funds for State Highway Account funds; and

WHEREAS, County of Nevada, through the adoption of Resolution 24-xxx on September 10, 2024, is requesting an allocation of \$839,476 for FY 2024/25 from RSTP funds; and

WHEREAS, as of July 1, 2024, the RSTP (Fund #6492) amount available to allocate for County of Nevada was \$1,282,829.24.

NOW, THEREFORE, BE IT RESOLVED, that NCTC does hereby allocate \$839,476 for FY 2024/25 from the RSTP fund to County of Nevada for projects included in the 2024 Capital Improvement Program, contingent upon receipt of the Board of Supervisors’ signed resolution 24-xxx related to this claim, the signed RSTP Funding Agreement, and all finalized claim documents. Payments shall be made upon receipt of invoice(s).

BE IT FURTHER RESOLVED, that NCTC’s Executive Director is hereby authorized to execute a RSTP Funding Agreement with County of Nevada and is directed to issue allocation instructions in accordance with this Resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 18, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617  
(530) 265-1411 FAX (530) 265-9849 [www.mynevadacounty.com](http://www.mynevadacounty.com)

Trisha Tillotson  
Community Development Agency Director

George Schurek  
Acting Director of Public Works

August 8, 2024

Mike Woodman, Executive Director  
Nevada County Transportation Commission  
101 Providence Mine Road, Suite 102  
Nevada City, Ca 95959

**SUBJECT: Nevada County's Application for FY 2024/25 RSTP Funding Allocations**

Dear Mike,

Please consider this a request for Regional Surface Transportation Program (RSTP) Funding for one Nevada County project:

- General Maintenance – New allocation for signing, striping, snow removal, road maintenance, graveling etc. \$839,476.00

This project is programmed in the County's Capital Improvement Program (CIP) for funding with the County apportionment of RSTP funds and have been determined to be consistent with the Nevada County General Plan. A resolution requesting reallocation of funds is attached.

A draft of the resolution that will be presented to the County Board of Supervisors on September 10, 2024 is attached for your review. Also attached is a copy of our CIP.

Please schedule this project for funding approval by the Commission as soon as possible. If you have any questions please feel free to contact me.

Sincerely,

George Schurek, Acting Director of Public Works

Patrick Perkins P.E. C.C.M  
Principal Engineer



**REGIONAL SURFACE TRANSPORTATION PROGRAM  
CLAIM FORM**

August 8, 2024

To: Nevada County Transportation Commission

From: Nevada County Department of Public Works

**Project Title:** General Maintenance

**Total Cost Estimate of Project:** \$839,476.00

**Total Requested Amount of RSTP Funds:** \$839,476

**Fiscal Year in Which Funds are to be Expended:** 2024/25

**Project Description and Purpose:** Work includes signing, striping, snow removal, road repairs, dirt and gravel road maintenance and other maintenance along various County roads.

A good faith effort was made to involve all interested parties, and public comments were sought and considered as this Project was programmed in the CIP as adopted by the County Board of Supervisors on March 26, 2024 at a duly noticed public hearing and was determined to be consistent with the Nevada County General Plan per the attached Resolution 24-136

It should be noted that the project is consistent with adopted plans and programs and is in conformance with the Regional Transportation Plan.



**COUNTY OF NEVADA  
COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT OF PUBLIC WORKS  
950 MAIDU AVENUE, P.O. BOX 59902  
NEVADA CITY, CA 95959-7902  
(530) 265-1411 FAX (530) 265-9849 [www.mynevadacounty.com](http://www.mynevadacounty.com)**

Trisha Tillotson  
Community Development Agency Director

Heba El-Guindy  
Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo**

**MEETING DATE:** September 10, 2024  
**TO:** Board of Supervisors  
**FROM:** **George Schureck, Acting Director of Public Works**  
**SUBJECT:** Approve a funding agreement with the Nevada County Transportation Commission for Fiscal Year 2024/25 Regional Surface Transportation Program (RSTP) Funding Requests in the amount of \$839,476

**RECOMMENDATION:** Authorize FY 2024/25 Regional Surface Transportation Program (RSTP) funding requests to the Nevada County Transportation Commission (NCTC).

**FUNDING:** The projects for which RSTP funds are being requested are in the Nevada County Department of Public Works Capital Improvement Plan 2024 Annual Update (CIP). The funds are included in the FY 24/25 Road Maintenance budget and there is no impact to the General Fund.

**BACKGROUND:** RSTP funds are Federal Surface Transportation Program funds that are apportioned to specific regions within a state and locally managed and administered by NCTC. Staff is requesting authorization to request RSTP funding from NCTC for one Nevada County project in FY 2024/25. The one project being requested this year is:

- General Maintenance - \$839,476

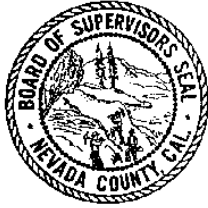
Staff is requesting a new allocation for general maintenance activities.

Staff requests that the Board approve the attached resolution and RSTP Exchange Recipient Agreement authorizing the FY 2024/25 RSTP funding.

Attachments:

1. Resolution
2. RSTP Worksheet
3. Funding Agreement between NCTC and Nevada County

**Item Initiated by:** **Patrick Perkins, Principal Civil Engineer**  
**Approved by:** **George Schureck, Acting Director of Public Works**



# **RESOLUTION No. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **APPROVE A FUNDING AGREEMENT WITH THE NEVADA COUNTY TRANSPORTATION COMMISSION FOR FISCAL YEAR 2024/25 REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDING REQUESTS IN THE AMOUNT OF \$839,476.00**

WHEREAS, this approval includes the use of Regional Surface Transportation Program Funds (RSTP); and

WHEREAS, this agreement authorizes the Nevada County Transportation Commission (NCTC) to perform contract management and oversight of the RSTP Funds distributed to Nevada County; and

WHEREAS, Nevada County is eligible to use RSTP Funds for projects as authorized under Article XIX of the California State Constitution; and

WHEREAS, Nevada County has agreed to participate with NCTC, local and state agencies, the general public and the private sector in planning efforts to identify and plan policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure; and

WHEREAS, NCTC desires to enter into a Funding Agreement, attached as Exhibit A, with Nevada County to document and formalize the terms and conditions; and

WHEREAS, funds, when received, shall be deposited into accounts:

1114-30107-703-1000/445303

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Nevada County Board of Supervisors approves the Funding Agreement with the Nevada County Transportation Commission to use RSTP Funds for projects authorized under Article XIX of the California State Constitution and that the Chair of the Board of Supervisors is hereby authorized to execute the Funding Agreement on behalf of the County of Nevada.



# RESOLUTION No. 24-136

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PLAN 2024 ANNUAL UPDATE

WHEREAS, the Department of Public Works has prepared the Capital Improvement Plan (CIP) 2024 Annual Update Road Maintenance and Capital Improvement Five Year Plan; and

WHEREAS, the CIP is consistent with the Nevada County General Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors approves the Nevada County Department of Public Works Capital Improvement Plan (CIP) 2024 Annual Update, attached as Exhibit A, and authorizes the Director of Public Works to proceed with the implementation of the Plan.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 26th day of March 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout,  
Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN  
Chief Deputy Clerk of the Board of Supervisors

By: \_\_\_\_\_

\_\_\_\_\_  
Hardy Bullock, Chair

# CAPITAL IMPROVEMENT PLAN

## 2024 ANNUAL UPDATE



Edwards Crossing Bridge

County of Nevada  
Community Development Agency  
Department of Public Works  
2023-2024 thru 2027-2028

**COUNTY OF NEVADA COMMUNITY DEVELOPMENT AGENCY**

**DEPARTMENT OF PUBLIC WORKS**

**CAPITAL IMPROVEMENT PLAN**

**2024 ANNUAL UPDATE**

**FISCAL YEAR 2023/24 THRU 2027/28**

**TABLE OF CONTENTS**

Section 1. Introduction.....Page 4

- Executive Summary
- Plan Organization
- Summary of Major Revenue Sources
- Summary of Major CIP Expenditures
- Conclusion

Section 2. Capital Improvement Project Detail Sheets..... Page 8

Section 3. Fiscal Year Financial Pro Formas.....Page 37

FISCAL YEAR 2024/2025

CAPITAL PROJECTS	Expenditures	Discretionary Funding						Restricted Funding					
		HUTA	Gen Fund MOE	Roads ISF	State Exchg	RSTP	1114 Misc	Grants	SB1 - RMRA	CSA/PRD	Trust Funds	Dev Fees	Other
Bridges:	\$1,838,802	\$0	\$279,500	\$0	\$21,579	\$0	\$0	\$1,537,723	\$0	\$0	\$0	\$0	\$0
Development Fee Projects:	\$625,000	\$0	\$0	\$0	\$0	\$0	\$0	\$444,265	\$0	\$0	\$0	\$180,735	\$0
Safety Projects:	\$100,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$0
Shoulder Improvements:	\$1,304,746	\$0	\$0	\$0	\$0	\$0	\$0	\$1,304,746	\$0	\$0	\$0	\$0	\$0
Other Divisions:	\$15,620,257	\$0	\$0	\$0	\$0	\$0	\$0	\$1,561,150	\$0	\$0	\$0	\$0	\$14,059,107
<b>SUBTOTAL:</b>	<b>\$19,488,805</b>	<b>\$10,000</b>	<b>\$279,500</b>	<b>\$0</b>	<b>\$21,579</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,937,884</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,735</b>	<b>\$14,059,107</b>
MAINTENANCE	Expenditures	HUTA	Gen Fund MOE	Roads ISF	State Exchg	RSTP	1114 Misc	Grants	SB1 - RMRA	CSA/PRD	Trust Funds	Dev Fees	Other
Roadway Preservation:	\$1,702,722	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,702,722	\$0	\$0	\$0	\$0
Drainage and Shoulder Maintenance:	\$547,155	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$547,155	\$0	\$0	\$0	\$0
Vegetation Control:	\$1,429,747	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$429,747	\$0	\$0	\$0	\$0
General Maintenance:	\$6,529,781	\$3,777,333	\$143,014	\$0	\$0	\$839,476	\$100,380	\$0	\$1,359,578	\$290,000	\$20,000	\$0	\$0
Equipment Program:	\$1,670,000	\$0	\$1,000,000	\$670,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL:</b>	<b>\$11,879,405</b>	<b>\$3,777,333</b>	<b>\$1,143,014</b>	<b>\$670,000</b>	<b>\$0</b>	<b>\$839,476</b>	<b>\$100,380</b>	<b>\$1,000,000</b>	<b>\$4,039,202</b>	<b>\$290,000</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>
OVERHEAD	Expenditures	HUTA	Gen Fund MOE	Roads ISF	State Exchg	RSTP	1114 Misc	Grants	SB1 - RMRA	CSA/PRD	Trust Funds	Dev Fees	Other
701 - Admin	\$1,935,200	\$1,026,552	\$0	\$0	\$0	\$0	\$878,648	\$0	\$0	\$30,000	\$0	\$0	\$0
702 - Engineering	\$1,149,379	\$553,401	\$0	\$0	\$365,116	\$0	\$147,489	\$0	\$0	\$83,373	\$0	\$0	\$0
<b>SUBTOTAL:</b>	<b>\$3,084,579</b>	<b>\$1,579,953</b>	<b>\$0</b>	<b>\$0</b>	<b>\$365,116</b>	<b>\$0</b>	<b>\$1,026,137</b>	<b>\$0</b>	<b>\$0</b>	<b>\$113,373</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
FY TOTAL:	Expenditures	HUTA	Gen Fund MOE	Roads ISF	State Exchg	RSTP	1114 Misc	Grants	SB1 - RMRA	CSA/PRD	Trust Funds	Dev Fees	Other
	<b>\$34,452,789</b>	<b>\$5,367,286</b>	<b>\$1,422,514</b>	<b>\$670,000.00</b>	<b>\$386,695</b>	<b>\$839,476</b>	<b>\$1,126,517</b>	<b>\$5,937,884</b>	<b>\$4,039,202</b>	<b>\$403,373</b>	<b>\$20,000</b>	<b>\$180,735</b>	<b>\$14,059,107</b>

FUNDING ANALYSIS												
	Discretionary Funding						Restricted Funding					
	HUTA	Gen Fund MOE	Roads ISF	State Exchg	RSTP	1114 Misc	Grants	SB1 - RMRA	CSA/PRD	Trust Funds	Dev Fees	Other
BEGINNING BALANCE:	\$4,055,930	\$0	\$670,000	\$0	\$1,105,113	\$0	\$0	\$2,515,283	\$3,485,811	\$57,947	\$1,193,806	\$0
PROJECTED REVENUES:	\$4,350,248	\$1,422,514	\$670,000	\$386,695	\$761,630	\$1,126,517	\$5,937,884	\$4,080,000	\$682,700	\$25,871	\$135,300	\$14,059,107
BUDGETED EXPENDITURES:	(\$5,367,286)	(\$1,422,514)	(\$670,000)	(\$386,695)	(\$839,476)	(\$1,126,517)	(\$5,937,884)	(\$4,039,202)	(\$403,373)	(\$20,000)	(\$180,735)	(\$14,059,107)
<b>ENDING BALANCE:</b>	<b>\$3,038,893</b>	<b>\$0</b>	<b>\$670,000</b>	<b>\$0</b>	<b>\$1,027,267</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,556,081</b>	<b>\$3,765,138</b>	<b>\$63,818</b>	<b>\$1,148,371</b>	<b>\$0</b>

HUTA/New HUTA Inflation: 2%  
MOE Inflation: 2%



LOU CECI – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
DUANE STRAWSER – Member-At-Large  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 500.1, 720.5

August 9, 2024

George Schureck, Interim Director  
County of Nevada Community Development Agency  
Department of Public Works  
950 Maidu Avenue  
Nevada City, CA 95959-8617

**SUBJECT: FUNDING AGREEMENT #RSTPNCO091824 BETWEEN THE COUNTY OF NEVADA AND THE NEVADA COUNTY TRANSPORTATION COMMISSION FOR FY 2024/25 REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE FUNDS**

Dear Mr. Schureck:

This agreement, when countersigned, authorizes the Nevada County Transportation Commission (NCTC) to perform contract management and oversight of the RSTP exchange funds distributed to County of Nevada, hereinafter referred to as “RSTP Exchange Recipient”.

The RSTP Exchange Recipient agrees to the following:

1. To use RSTP exchange funds for projects as authorized under Article XIX of the California State Constitution.
2. Establish a special account for the purpose of depositing therein all payments received from NCTC pursuant to this Agreement: (a) for cities, within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.
3. To return RSTP exchange funds to NCTC if the funds received are not used in accordance with the terms of this agreement.
4. Cost Principles
  - a. To comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
  - b. That (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items, and (B) those parties shall comply with Federal Administrative

Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every subrecipient receiving funds as a contractor or subcontractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- c. Repay any RSTP exchange fund expenditures for costs that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200. Any reimburse fund moneys are due within 30 days of demand, or within such other period as may be agreed in writing between the parties.

#### 5. Third Party Contracting

- a. Shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed.
- b. Any subcontract or agreement entered into as a result of disbursing funds received pursuant to this agreement shall contain all of the fiscal provisions of this agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.
- c. In addition to the above, the pre-award requirements of third-party contractor/consultants should be consistent with Local Program Procedures as published by the California Department of Transportation.

#### 6. Accounting System

- a. Shall establish and maintain an accounting system and records that properly accumulate and segregate fund expenditures by line item. The accounting system, including contractors and all subcontractors, shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

#### 7. Right to Audit

- a. For the purpose of determining compliance with this agreement and other matters connected with the performance of contracts with third parties, the RSTP Exchange Recipient, contractors, and subcontractors shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of funds. The California Department of Transportation, the California State Auditor, or any duly authorized representative of State of California or the United States Department of Transportation, shall each have access to any books, records, and documents that are

pertinent for audits, examinations, excerpts, and transactions, and shall be furnished copies thereof if requested.

8. Travel and Subsistence

- a. Payments for travel and subsistence expenses claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then recipient of funds is responsible for the cost difference and any overpayments shall be reimbursed on demand.

9. Project Completion

- a. Agrees to provide to NCTC a report summarizing total project costs and milestones for each project using RSTP Exchange Funds within sixty (60) days of project completion.

If this Funding Agreement meets with your approval, please sign and return two copies. A final signed copy will be provided for your own records. Questions concerning this Funding Agreement should be directed to NCTC Executive Director Mike Woodman at (530) 265-3202.

<hr/>		<hr/>	
Michael G. Woodman	Date	Hardy Bullock	Date
Executive Director		Chair	
Nevada County Transportation Commission		Nevada County Board of Supervisors	



LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 800.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Update to the NCTC Policies and Procedures Manual, Resolution 24-29

DATE: September 18, 2024

**RECOMMENDATION:** Adopt Resolution 24-29 approving the updated Nevada County Transportation Commission (NCTC) Policies and Procedures Manual.

**BACKGROUND:** The Nevada County Transportation Commission initially adopted the Policies and Procedures Manual in 1994 to provide guidelines concerning administrative procedures and activities and to ensure the smooth and proper execution of NCTC business. It is designed to be a working guide for the NCTC staff and Commissioners, committee members, and local jurisdiction staff regarding administrative roles and responsibilities.

NCTC staff recommends updating the language in the Congestion Mitigation Air Quality Improvement Program section, found on page 47, to include the following paragraph:

“NCTC’s Executive Director is authorized to execute CMAQ loan agreements with other Regional Transportation Planning Agencies for the strategic delivery of larger future projects and to minimize the risk of CMAQ funds being lost. Often times loans of CMAQ funds are necessary towards the end of the Federal Fiscal Year if a local jurisdiction indicates they will not be able to meet federal approval deadlines. The ability to act quickly to execute a loan can prevent funding from being lost. Staff will inform NCTC of the loan agreement at the next NCTC meeting.”

The full Draft NCTC Policies and Procedures Manual Update can be viewed at the following link:  
<https://www.nctc.ca.gov/documents/Miscellaneous/POLICIES-AND-PROCEDURES-MANUAL-September-2024.pdf>

**RESOLUTION 24-29  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF THE UPDATE TO THE  
NEVADA COUNTY TRANSPORTATION COMMISSION  
POLICIES AND PROCEDURES MANUAL**

WHEREAS, it was determined to be necessary to update the Policies and Procedures manual as it relates to Congestion Mitigation Air Quality Improvement Program (CMAQ) funding to ensure that Nevada County Transportation Commission (NCTC) staff have the ability to quickly execute CMAQ loan agreements prior to the close of the Federal Fiscal Year to ensure that CMAQ funds are not lost; and

WHEREAS, the following language is to be added to the Congestion Mitigation Air Quality Improvement Program section:

NCTC's Executive Director is authorized to execute CMAQ loan agreements with other Regional Transportation Planning Agencies for the strategic delivery of larger future projects and to minimize the risk of CMAQ funds being lost. Often times loans of CMAQ funds are necessary towards the end of the Federal Fiscal Year if a local jurisdiction indicates they will not be able to meet federal approval deadlines. The ability to act quickly to execute a loan can prevent funding from being lost. Staff will inform NCTC of the loan agreement at the next NCTC meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission approves the updated NCTC Policies and Procedures Manual and directs staff to distribute the manual to members of NCTC's Technical Advisory Committee and administrative and financial staff of its member jurisdictions.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 18, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 800.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Update to the NCTC Administrative Operating Procedures, Resolution 24-30

DATE: September 18, 2024

**RECOMMENDATION:** Adopt Resolution 24-30 approving the updated Nevada County Transportation Commission (NCTC) Administrative Operating Procedures Manual.

**BACKGROUND:** The NCTC Administrative Operating Procedures Manual outlines the procedures and authority of NCTC staff related to accounting, budgeting, grant applications, contracts, procurement, capital assets, surplus property, and NCTC files. Nevada County Transportation Commission's (NCTC) Administrative Operating Procedures are approved by the Commission and the procedures may be modified by the Commission, based on recommendations made by the Executive Director, the Nevada County Auditor-Controller, NCTC's fiscal and compliance auditor, or NCTC's legal counsel. In reviewing the currently adopted NCTC Administrative Operating Procedures related to Professional Contracts and Work Orders, NCTC's Executive Director and Legal Counsel identified that the current monetary threshold amounts related to Executive Director contract authority warranted review and consideration for updates.

The currently adopted Administrative Operating Procedures authorizes the Executive Director to approve contracts up to \$10,000 for items that are identified in the adopted Overall Work Program (OWP). Any contract over \$10,000 or a contract for an item not identified in the OWP are required to be presented to the NCTC for consideration and approval. NCTC's professional services contract threshold has not been increased since 1998. The intent of the threshold policy is to provide the Executive Director with authority to execute contracts for items in the approved OWP, for example, Transportation Engineering Services used to investigate or answer traffic operational, travel demand modeling, or other technical engineering issues on projects and programs. Expediting small contracts can facilitate time sensitive procurement of services and reduce the administrative burden on the NCTC. Consulting costs over the last twenty-six years have increased significantly, reducing NCTC's ability to utilize this option. NCTC's Executive Director recommends updating the threshold to allow procurement of needed services in a more expeditious manner and reduce delays in procurement of consultant services that are necessary to conduct NCTC's regional transportation planning activities.

NCTC's Executive Director conducted outreach with multiple Regional Transportation Planning Agencies and found that most agencies have increased the Executive Director's contract authority to \$50,000. NCTC's legal counsel Sloan Sakai Yeung & Wong LLP was also consulted about updating the professional services contracting threshold and indicated that the \$50,000 threshold is typically what most of their clients have adopted and they would support an increase.

NCTC's Executive Director recommends updating Section V. Contracts of the NCTC Administrative Operating Procedures Manual as follows (changes highlighted in yellow):

## V. CONTRACTS

### A. Professional Services Contracts

Professional service contracts provide for work to be performed by other than NCTC staff, such as attorneys, engineers, or other consultants possessing a high degree of technical skill. The Executive Director may award contracts for professional services identified in the current OWP that cost less than ~~\$5,000~~, ~~\$10,000~~ through direct negotiation without conducting a Request for Proposal (RFP). Professional service contracts over ~~\$5,000~~ ~~\$10,000~~, but ~~less no more than \$10,000~~ ~~\$50,000~~, which are identified in the current OWP, may be awarded and signed by the Executive Director after going through the RFP process, ~~unless a sole source contract is justified~~. Professional service contracts that exceed ~~\$10,000~~ ~~\$50,000~~, or any contract that is not identified in the current OWP, must be presented to the NCTC for consideration and approval.

RFPs provide consultants an outline of the work or services that are being requested, and contain information specifying the format of the proposal in order to facilitate the equitable comparison of those proposals. RFPs will be posted on the NCTC website and/or distributed via email or mail. The purpose of the RFP process is to establish an open, fair, and competitive selection of qualified professional consultants. RFPs contain the criteria that will be used to select a consultant for the project. RFPs will be distributed to consultants listed in an established NCTC file or those who appear to be qualified for a specific project. The Executive Director is responsible for taking all reasonable steps to ensure that Disadvantaged Business Enterprises (DBEs) are afforded a maximum opportunity to participate in the proposal process. A DBE consultant list is maintained by the ASO. If state and/or federal funds are used for a project, the ASO and project manager are responsible for following correct DBE procedures throughout the project.

After proposals are received, NCTC staff organizes a panel of technically competent persons to review the proposals. Each proposal is evaluated for its responsiveness to the RFP and the established evaluation criteria. Based on recommendations from the review panel and direction from the Executive Director, a draft contract is drawn by the ASO and sent to NCTC's legal counsel for review and signature. A contract that exceeds ~~\$10,000~~ ~~\$50,000~~, or is not identified in the current OWP, will be presented to the NCTC for review and approval. Successful proposals, statements of qualifications, and evaluation materials for RFPs will be retained through project completion plus an additional five years. Unsuccessful proposals and statements of qualifications will be retained for two years.



## B. Work Orders

The Executive Director may use a work order to establish specific tasks to be performed by a consultant.

1. Any task requiring more than an estimated eight hours of work or charges in excess of \$1,000 will be authorized through a written work order. The work order will describe the work to be performed, any deliverable products, scheduled completion, and the fees to be paid.
2. Tasks requiring less than eight hours of a consultant's time or charges less than \$1,000 will be completed under written or verbal authorization of the Executive Director.
3. For projects in excess of ~~\$5,000~~ \$10,000, the NCTC's procedures for Professional Services Contracts will be followed. A contract that exceeds \$50,000, or is not identified in the current OWP, will be presented to NCTC for review and approval.

The full NCTC Administrative Operating Procedures Manual Update can be viewed at the following link: <https://www.nctc.ca.gov/documents/Miscellaneous/ADMINISTRATIVE-OPERATING-PROCEDURES-SEPT-2024.pdf>

**RESOLUTION 24-30  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF THE UPDATE TO THE  
NEVADA COUNTY TRANSPORTATION COMMISSION  
ADMINISTRATIVE OPERATING PROCEDURES MANUAL**

WHEREAS, it was determined to be necessary to update the Nevada County Transportation Commission (NCTC) Administrative Operating Procedures manual as it relates to the Professional Services Contract award thresholds authorized by the Executive Director; and

WHEREAS, the NCTC's professional services contract threshold for the Executive Director has not been increased since 1998; and

WHEREAS, the intent of the threshold policy is to provide the Executive Director with authority to execute contracts for items in the approved OWP, to expedite procurement of services and reduce administrative burden on the NCTC; and

WHEREAS, Section V. Contracts of the NCTC Administrative Operating Procedures Manual will be updated as follows:

**V. CONTRACTS**

**A. Professional Services Contracts**

Professional service contracts provide for work to be performed by other than NCTC staff, such as attorneys, engineers, or other consultants possessing a high degree of technical skill. The Executive Director may award contracts for professional services identified in the current OWP that cost less than \$10,000, through direct negotiation without conducting a Request for Proposal (RFP). Professional service contracts over \$10,000, but no more than \$50,000, which are identified in the current OWP, may be awarded and signed by the Executive Director after going through the RFP process, unless a sole source contract is justified. Professional service contracts that exceed \$50,000, or any contract that is not identified in the current OWP, must be presented to the NCTC for consideration and approval.

RFPs provide consultants an outline of the work or services that are being requested, and contain information specifying the format of the proposal in order to facilitate the equitable comparison of those proposals. RFPs will be posted on the NCTC website and/or distributed via email or mail. The purpose of the RFP process is to establish an open, fair, and competitive selection of qualified professional consultants. RFPs contain the criteria that will be used to select a consultant for the project. RFPs will be distributed to consultants listed in an established NCTC file or those who appear to be qualified for a specific project. The Executive Director is responsible for taking all reasonable steps to ensure that Disadvantaged Business Enterprises (DBEs) are afforded a maximum opportunity to participate in the proposal process. A DBE consultant list is maintained by the ASO. If state and/or federal funds are used for a project, the ASO and project manager are responsible for following correct DBE procedures throughout the project.

After proposals are received, NCTC staff organizes a panel of technically competent persons to review the proposals. Each proposal is evaluated for its responsiveness to the RFP and the

established evaluation criteria. Based on recommendations from the review panel and direction from the Executive Director, a draft contract is drawn by the ASO and sent to NCTC's legal counsel for review and signature. A contract that exceeds \$50,000, or is not identified in the current OWP, will be presented to the NCTC for review and approval. Successful proposals, statements of qualifications, and evaluation materials for RFPs will be retained through project completion plus an additional five years. Unsuccessful proposals and statements of qualifications will be retained for two years.

**B. Work Orders**

The Executive Director may use a work order to establish specific tasks to be performed by a consultant.

1. Any task requiring more than an estimated eight hours of work or charges in excess of \$1,000 will be authorized through a written work order. The work order will describe the work to be performed, any deliverable products, scheduled completion, and the fees to be paid.
2. Tasks requiring less than eight hours of a consultant's time or charges less than \$1,000 will be completed under written or verbal authorization of the Executive Director.
3. For projects in excess of \$10,000, the NCTC's procedures for Professional Services Contracts will be followed. A contract that exceeds \$50,000, or is not identified in the current OWP, will be presented to NCTC for review and approval.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission approves the updated NCTC Administrative Operating Procedures Manual.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 18, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
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 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 1 to the FY 2024/25 Overall Work Program, Resolution 24-31

DATE: September 18, 2024

**RECOMMENDATION:** Adopt Resolution 24-31 approving Amendment 1 to the FY 2024/25 Overall Work Program (OWP).

**BACKGROUND:** Resolution 24-31 approves the changes to the FY 2024/25 OWP work elements and budgets described below:

As part of completing the year-end financial reports and reconciliation of expenditures for the 2023/24 fiscal year, staff amends the FY 2024/25 OWP to update the estimated revenue carryover amounts. The FY 2024/25 OWP Budget Tables have been adjusted as shown in Table 1, Budget Summary:

- The FY 2024/25 State Rural Planning Assistance (RPA) Formula Funds decreased by \$4,672.13 based on year-end expenditures. Also, the amount of RPA grant funds carried into FY 2024/25 decreased by \$299,068.09 based on year-end expenditures.
- The State Transportation Improvement Program (STIP) Planning (PPM) Funds carried into FY 2024/25 increased by \$15,479.33 based on year-end expenditures.
- The Local Transportation Fund (LTF) Carryover Funds decreased by \$84,009.17 based on the year-end expenditures. The LTF Administration Funds increased by \$52,333.94 and the LTF Planning Funds decreased by \$52,333.88, and the Contingency Funds decreased by \$106,893.64.
- There was no change in Regional Transportation Mitigation Fee (RTMF) Funds.
- Regional Surface Transportation Program (RSTP) funds were reduced by \$1,910.59 based on year-end expenditures.
- A Strategic Partnership Grant (Work Element 2.3.4, Reenvisioning Transit in Western Nevada County) provided \$170,000 of Federal Transit Administration (FTA) 5304 funds.

These adjustments resulted in a total net budget decrease of \$282,574.24.

Table 2, Direct Costs Budget, shows the changes made to the identified projects based on year-end accounting and has a net decrease of \$134,166.38.

Table 3, Indirect Costs Budget, shows adjustments that were made based on an increase of \$206 in the Truckee North Tahoe Transportation Management Association (TNT TMA) membership, and an increase of \$230 in the Professional & Service Organization budget. The changes resulted in a net increase of \$436.00.

Tables 4, 5, and 6 show the details of the changes summarized in Tables 1, 2, and 3.

attachments

**RESOLUTION 24-31  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF AMENDMENT I TO THE FY 2024/25 OVERALL WORK PROGRAM**

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolution 24-20 approved the FY 2024/25 Overall Work Program (OWP); and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual Local Transportation Fund revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect activities that have occurred and will occur through the end of the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A0798 are incorporated by reference as part of the FY 2024/25 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 1 of the FY 2024/25 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2024/25 Overall Work Program is approved as follows:

\$ 1,017,669.44	Local Transportation Funds (LTF)
\$ 294,000.00	Rural Planning Assistance (RPA) Formula Funds
\$ 19,155.66	Rural Planning Assistance (RPA) Formula Carryover Funds
\$ 25,000.00	Rural Planning Assistance (RPA) Grant Funds
\$ 174,893.58	Rural Planning Assistance (RPA) Grant Carryover Funds
\$ 7,500.00	Regional Transportation Mitigation Fees (RTMF)
\$ 170,000.00	Strategic Partnership Grant (FTA 5304)
\$ 36,500.00	RCTF Dues
\$ 130,283.72	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 108,826.59	Regional Surface Transportation Program (RSTP) Funds
\$ 15,000.00	ALUC Fees
\$ 82,192.50	Local Transportation Funds (LTF) Carryover
<b>\$2,081,021.49</b>	<b>Total Budget FY 2024/25</b>

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2024/25 for transportation planning and programming.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Request for Proposals for projects included in the Overall Work Program, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 18, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

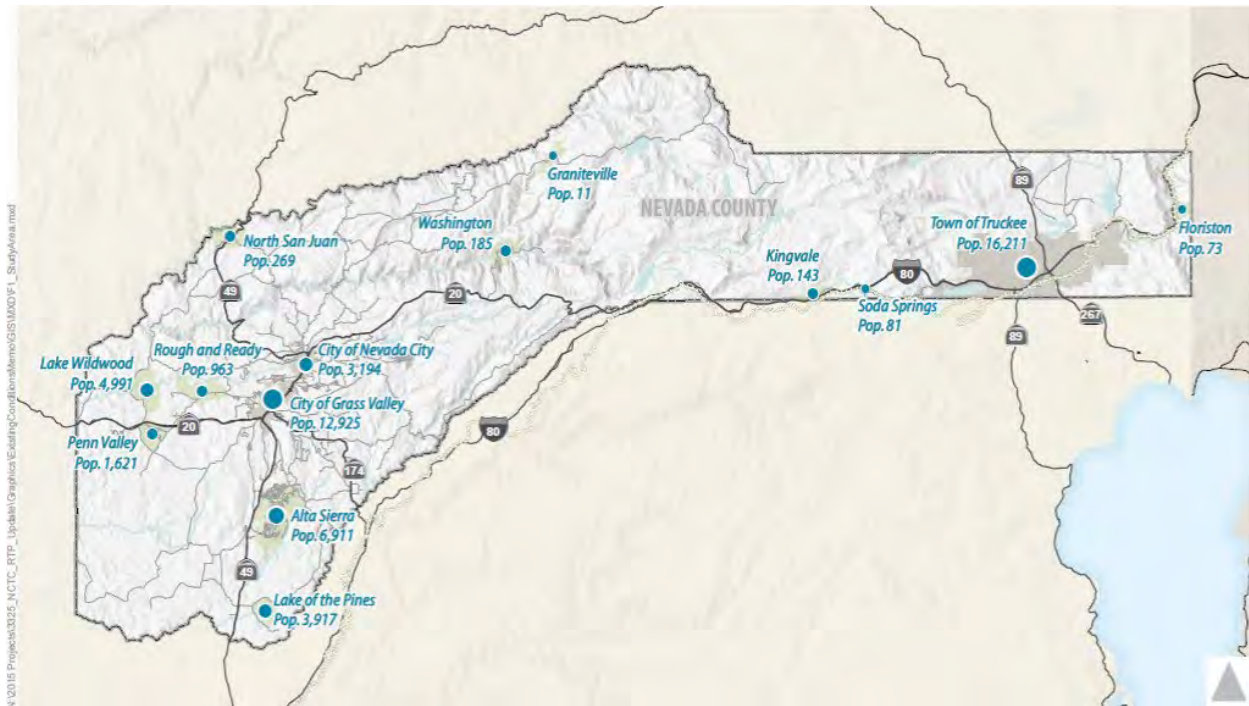
\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer





# *Nevada County Transportation Commission*



## *2024/25 Overall Work Program*

Draft – March 20, 2024

Final – May 15, 2024

Amendment 1 – September 18, 2024

# NCTC FY 2024/25 Amendment #1 Overall Work Program Executive Summary

## A Summary of the Overall Work Program

The Overall Work Program (OWP) and Budget is an annual statement of activities, priority planning studies, and financial resources available to the Nevada County Transportation Commission to implement ongoing state and regional transportation planning. Although the Overall Work Program is a requirement of Caltrans, the program serves to inform elected officials and residents about the upcoming transportation planning efforts in Nevada County.

## Funding Sources

NCTC uses a variety of local and state formula and discretionary funding sources to deliver the OWP. The FY 2024/25 Amendment #1 budget is \$2.1 million to support the fiscal administration, planning activities, and consultant contracts.

### Local Funding

\$1.1M

#### Local Transportation Funds

- 1/4 of a cent of existing state sales tax

#### Regional Traffic Mitigation Fees

- Generated from regional development fees

#### Airport Land Use Commission Fees

- Generated from application reviews

### State Funding

\$1.0M

#### State Transportation Improvement Program

- Formula funds for planning activities

#### Rural Planning Assistance

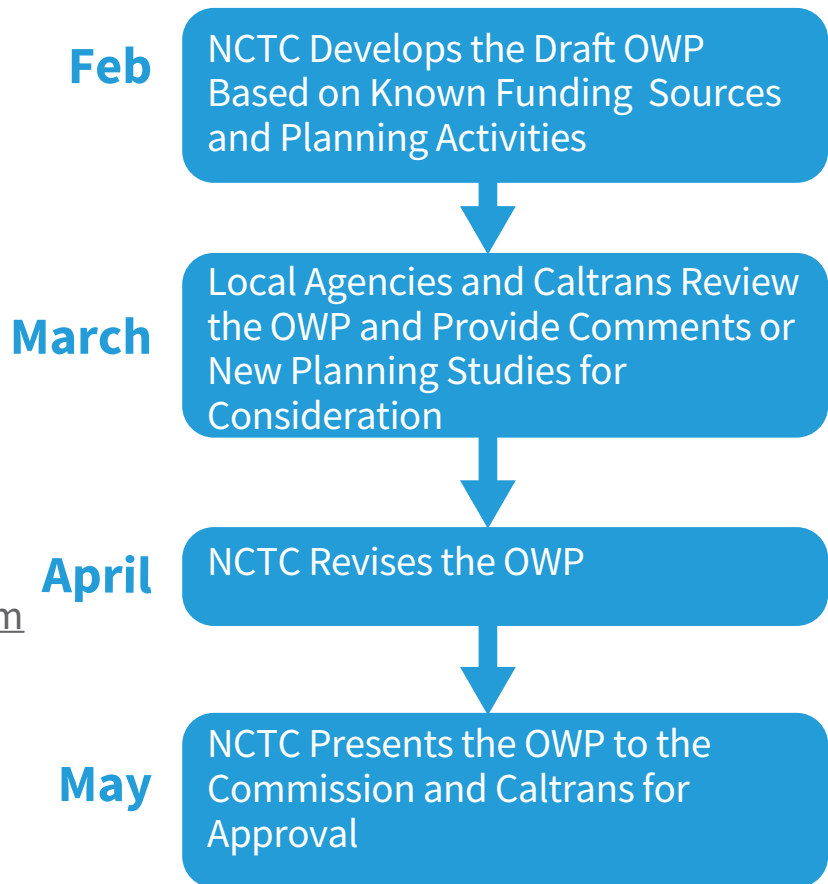
- Formula and discretionary grants for rural counties such as Nevada

#### Caltrans Planning Grants

- Competitive discretionary grants for planning activities

## OWP Development Process

The program is developed in coordination with member agencies to ensure continuous and comprehensive development of the county's transportation system.



# Annual Administration & Planning Activities (Work Elements = WE)

- General Services** (WE 1.1) - Agency administration, policy advocacy, and public outreach.
- Fiscal Administration** (WE 1.2) - Accounting and billing.
- Transportation Planning** (WE 2.1) - Regional planning and data collection.
- Transportation Improvement Program** (WE 2.2) - Monitoring and implementation of State Transportation Improvement Program funding and projects.
- Transit and Paratransit Programs** (WE 2.3) - Coordination, planning, tracking of transit service efficiencies in western and eastern Nevada County.
- Coordination of Regional Planning** (WE 2.4) - Planning studies and coordination with adjacent counties, Caltrans, and other state agencies on statewide studies and policies.
- Airport Land Use Commission Planning and Reviews** (WE 2.4.2) - Monitor and promote appropriate land uses within the vicinity of Nevada County and Truckee Tahoe Airports.

## FY 2023/24 Carryover Planning Activities

- Regional Transportation Plan Update** (WE 2.1.1) - 20-year long-range transportation plan for Nevada County that identifies all needed improvements and anticipated funding.
- Eastern Nevada County Transit Development Plan** (WE 2.3.3) - Planning study that evaluates transit service models for the Town of Truckee.
- Nevada County Local Road Safety Plan** (WE 2.4.1) - Funding for Nevada County to develop a comprehensive roadway safety plan identifying safety problems and solutions.
- Rural Induced Demand Study** (WE 2.4.4) - NCTC is managing a study on induced travel in rural regions of California. The study will examine the connection between roadway widening and the extent to which rural residents drive more as a result. Research on rural travel behavior is lacking and urban standards have been applied to rural areas, limiting improvements to address roadway safety, traffic flow, and goods movement needs.
- Zero Emission Vehicle Transition Plan** (WE 2.4.6) - NCTC is funding a fleet electrification planning study to identify how the County of Nevada can transition county owned vehicles to meet the upcoming California clean vehicle fleet regulations for light, medium, and heavy duty vehicles.

## FY 2024/25 New Planning Activities

- Zion St. Mobility/School Access Study** (WE 2.4.3) - NCTC is funding a planning study to analyze cost-effective improvements on Zion Street in Nevada City to improve safety and pedestrian and bicycle connectivity to school facilities.
- Rural Counties Task Force Administration** (WE 2.4.5) - NCTC serves as the fiscal administrator and moderator for the rural advisory group to the California Transportation Commission.
- Reinvisioning Transit in Western Nevada County** (WE 2.4.3) - NCTC is funding a comprehensive review of existing transit services and future service models.



# TABLE OF CONTENTS

	Page
<b>EXECUTIVE SUMMARY</b> .....	ES-1
<b>NCTC MISSION STATEMENT</b> .....	I-1
<b>NCTC ORGANIZATION FLOW CHART</b> .....	I-2
<b>OVERALL WORK PROGRAM INTRODUCTION</b> .....	I-3
<b>WORK ELEMENT 1 – COMMUNICATION AND COORDINATION</b> .....	1
Project 1.1    General Services and Communication .....	2
Project 1.2    Fiscal Administration .....	3
<b>WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING</b> .....	5
Project 2.1    Transportation Planning .....	7
Project 2.1.1 Nevada County Regional Transportation Plan Update .....	10
Project 2.2    Transportation Improvement Programs .....	12
Project 2.3    Transit and Paratransit Programs .....	14
Project 2.3.3 Eastern Nevada County Transit Development Plan.....	16
Project 2.3.4 Reenvisioning Transit .....	18
Project 2.4    Coordination of Regional Planning .....	19
Project 2.4.1 Local Road Safety Plan .....	22
Project 2.4.2 Airport Land Use Commission Planning and Reviews .....	23
Project 2.4.3 Zion St. Mobility/School Access Study .....	24
Project 2.4.4 Rural Counties Task Force Rural Induced Demand Study... ..	25
Project 2.4.5 Rural Counties Task Force.....	27
Project 2.4.5a CARL Administration.....	28
Project 2.4.6 Zero Emission Vehicle Transition Plan for County of Nevada .....	29
<b>WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC</b> .....	31
<b>Glossary of Terms and Acronyms</b> .....	32
<b>BUDGET TABLES:</b>	
TABLE 1    Budget Summary.....	B-1
TABLE 2    Direct Costs.....	B-2
TABLE 3    Indirect Costs .....	B-3
TABLE 4    Revenues.....	B-4
TABLE 5    Expenditures.....	B-5
TABLE 6    Budget Detail .....	B-6

# NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



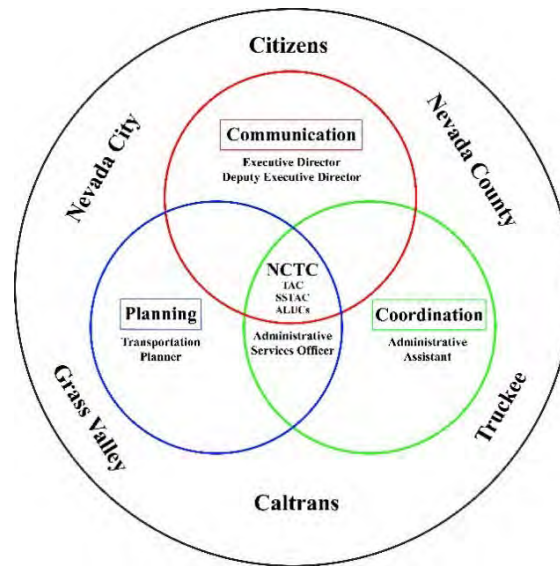
## **MISSION STATEMENT**

*The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.*

### **Activities to Achieve the Mission Include, But are not Limited to, the Following:**

- ✓ *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- ✓ *NCTC interacts with the community through workshops, news media outlets, the NCTC website, and through social media platforms.*
- ✓ *NCTC develops and adopts a Regional Transportation Improvement Program (RTIP) that is consistent with the RTP.*
- ✓ *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*
- ✓ *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- ✓ *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- ✓ *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- ✓ *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*
- ✓ *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- ✓ *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds, Congestion Mitigation and Air Quality Improvement Program funds, Carbon Reduction Program, and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

## Nevada County Transportation Commission Organization Flow Chart



### **Nevada County Transportation Commission (NCTC)**

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

### **Technical Advisory Committee (TAC)**

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

### **Social Services Transportation Advisory Council (SSTAC)**

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Latino communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and under-represented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

### **Airport Land Use Commissions (ALUCs)**

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

### **Nevada County Demographics**

As of January 1, 2024, the population of Nevada County was estimated at 100,177. The largest municipality is Truckee with a population of 16,778, followed by Grass Valley at 13,400 and Nevada City at 3,347. The population of the unincorporated portion of the County was 66,652. The Race and Ethnicity data for Nevada County on Census.gov reported the racial makeup of the county as 83.7% White, followed by 10.2% Hispanic, 1.4% Asian, 1.0% Native American, 0.4% Black or African American, 0.1% Native Hawaiian and Pacific Islander, and 3.4% Some Other Race. The data at Census.gov indicates that 11% of the population was below the poverty level.

## **OVERALL WORK PROGRAM INTRODUCTION**

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program includes specific “Work Elements” that describe the planning projects and associated activities that are to be conducted, and identifies the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), Regional Surface Transportation Program (RSTP), Planning, Programming, and Monitoring (PPM), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides the framework for NCTC’s coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP work elements.

### **Public Participation**

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under- represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- NCTC maintains a website ([www.nctc.ca.gov](http://www.nctc.ca.gov)), a Facebook page, and a Twitter account to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list. Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting.
- Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- In accordance with AB52, NCTC conducts outreach and Tribal Consultation on any projects for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration. While there are currently no federally recognized tribes located within Nevada County, NCTC consults with the Native American Heritage Commission to identify Native American tribal organizations with historic or cultural interests regarding lands in Nevada County. These groups include but are not limited to the Nisenan of the Nevada City Rancheria and United Auburn Indian Community (UAIC).
- NCTC consults with USDA Forest Service Tahoe National Forest and Bureau of Land Management.

## **Regional Issues, Needs, and Goals**

The main transportation issues in western Nevada County are related to providing adequate multimodal transportation infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. In addition to discretionary recreation demand travel, high housing costs have increased daily commuter trips into and out of the Truckee/North Tahoe region. To address these issues requires a multimodal and multijurisdictional approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2020 Census reported that approximately 28.5% of the county population was over 65 years of age, between 2010 and 2020 that population increased from 19.6% to 28.5%, and it is projected that by 2030 this population is expected to increase to over 40%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional local, state, and federal transit operating and capital revenues, will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- Insufficient state, federal, and local transportation revenues
- Air quality/greenhouse gas emission reductions
- Coordination of land use, air quality, and transportation planning
- Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- Efficient implementation of new technologies, including zero-emission bus fleets and charging technology
- High cost of housing and short-term rentals increasing commute trips and distances
- Improvements to the regional transportation system to ensure safe and efficient emergency evacuation

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible multimodal transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.



The following list of projects and planning efforts indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Support of ongoing operation of Nevada County Connects, Truckee Tahoe Area Regional Transit, and associated paratransit services
- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, constructed 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, constructed 2015/16
- Northeast Grass Valley Sidewalk Improvements, constructed 2015/16
- Newtown Road Class II/III Bike Lanes, constructed 2016/17
- Nevada County Active Transportation Plan, 2018/19
- SR 49 Multimodal Corridor Plan, 2019/20
- SR 174/20 Intersection Analysis, 2019/20
- NCTC Travel Demand Model Update, 2019/20
- Town of Truckee Transit Center Relocation Feasibility Study, 2020/21
- Western Nevada County Transit Development Plan 2021/22
- SR 49 Comprehensive Multimodal Corridor Plan 2021/22
- SR 49-La Barr Meadows to McKnight Way, Environmental Impact Report 2021/22, Plans, Specifications, and Estimates 2023/24
- SR-49 Interstate 80 to McKnight Way Safety Needs Assessment 2021/22
- Ready Nevada County Extreme Climate Event Mobility and Adaptation Plan, 2021/22
- Legacy Trail – Brockway Multi-use Path, Construction 2021/22
- Legacy Trail Phase 4, Plans, Specifications, and Estimate, 2021/22
- Church Street Extension and Trout Creek Restoration, Plans Specifications, and Estimates 2021/22
- Truckee Railyard Mobility Hub, Right of Way Acquisition, Plans Specifications, and Estimate, 2022/23
- West River Streetscape Improvement Project, Plans, Specifications, and Estimate, 2022/23
- Town of Truckee Microtransit Feasibility Study 2022/23
- Coldstream/I-80 Off Ramp Roundabout, Construction 2022/23
- SR 20 Omega Curve Correction, Planning, Environmental, and Design completed. Construction completion target: Winter 2025.
- SR 49 Multi-modal Corridor Improvement Project was awarded \$13.8 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 174/49/20 Roundabout and Active Transportation Safety Project was awarded \$5.4 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 49 Corridor Improvement Project: 2023/24 - \$14.6 million awarded of Trade Corridor Enhancement Program (TCEP) funding for southbound improvements between McKnight Way Interchange and La Barr Meadows Road. Construction to begin FY 2025/26.
- SR 49 Grass Valley Wildfire Evacuation Route Project: 2023/24 - \$35 million awarded of Local Transportation Climate Adaptation Program (LTCAP) funding. Construction to begin FY 2025/26.

**Federal Planning Factors:**

As shown in the chart below, the Federal Planning Factors have been integrated into NCTC’s FY 2023/24 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth, housing, and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<b><u>Planning Factors</u></b>	WE 1.1	WE 1.2	WE 2.1	WE 2.1.1	WE 2.2	WE 2.3	WE 2.3.3	WE 2.3.4	WE 2.4	WE 2.4.1	WE 2.4.2	WE 2.4.3	WE 2.4.4	WE 2.4.5	WE 2.4.6
Economic Vitality	X	X	X	X	X	X	X	X	X					X	
Safety	X		X	X	X	X	X	X	X	X	X	X	X	X	
Security	X		X	X	X	X	X	X	X				X	X	
Accessibility	X		X	X	X	X	X	X	X			X	X	X	
Environment	X		X	X	X	X	X	X	X	X			X	X	X
Connectivity	X		X	X	X	X	X	X	X		X		X	X	
System Management & Operation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X	X	X		X		X	X	
Resiliency & Reliability	X	X	X	X	X	X	X	X	X				X	X	X
Travel & Tourism	X		X	X	X	X	X	X	X					X	

## WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media outlets, NCTC webpage, and social media platforms.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

**WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

**Project 1.1 - General Services and Communication**

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

Additional/Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and social media platforms (LTF)
- Reports on legislative measures and monitor legislation that impacts transportation planning. (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. (LTF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)
- Annual Legislative Platform (LTF)

Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 25)

**Budget 1.1**

<b>Revenues:</b>		
	LTF	\$361,345.57
	LTF Carryover	\$255.01
	RTMF	\$7,500.00
<b>Total</b>		\$369,100.58
<b>Expenditures:</b>		
	Staff	\$262,614.34
	Indirect	\$49,486.25
	Consulting	\$57,000.00
<b>Total</b>		\$369,100.58

Totals may not equal addition of amounts in columns due to rounding.  
Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

### **Project 1.2 - Fiscal Administration**

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

#### Previous Work:

- Develop and oversee Overall Work Program and annual budgets
- Oversee fiscal and performance audits, as required
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations
- Preparation of State Controller's Annual Report
- Annual "Unmet Transit Needs" public hearing (SSTAC)
- Preparation of monthly financial reports
- Review and process claims for TDA funds
- Reports to Caltrans regarding FTA grants and RPA funds
- Update transportation/transit claim guidelines and forms
- Administer the Regional Surface Transportation Program
- Accounting/payroll
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies
- Triennial Performance Audit for FYs 2018/19, 2019/20, and 2020/21

#### Additional/Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA) (LTF)

#### Products:

- Closeout FY 2023/24 OWP (Sept 24)
- State Controller's Annual Report (Dec 24)
- Manage FY 2024/25 Overall Work Program (July 24-June 25)
- Draft FY 2025/26 Overall Work Program (Mar 25)
- Final FY 2025/26 Overall Work Program (May 25)
- Completed Fiscal and Compliance Audit (Mar 25)

**WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

**Project 1.2 - Fiscal Administration (continued)**

- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 25)
- Triennial Performance Audit for FYs 2021/22, 2022/23, and 2023/24 (May 2025)

**Budget 1.2**

<b>Revenues:</b>		
	LTF	\$438,525.47
<b>Total</b>		\$438,525.47
<b>Expenditures:</b>		
	Staff	\$278,538.52
	Indirect	\$52,486.95
	Fiscal Audits	\$57,500.00
	Triennial Performance Audit	\$50,000.00
<b>Total</b>		\$438,525.47

Totals may not equal addition of amounts in columns due to5 rounding  
Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short-and-long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Transportation Planning), 2.1.1 (Nevada County Regional Transportation Plan Update), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability and emergency preparedness (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species, and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)
- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-6).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.



## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.1 - Transportation Planning

Purpose: Regional planning and implementation, monitoring the regional transportation system, and implementation of the Regional Transportation Plan through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g., RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

#### Previous Work:

- NCTC staff participated in meetings and workshops related to current State funding opportunities and provided input on State guidelines development and eligibility requirements for future grant funding cycles.
- NCTC staff participated in an I-80 Focus Group meeting with Nevada County OES and Sheriff's Office Staff, Truckee CHP, Truckee Fire, Caltrans and various affected local agencies to discuss short-term coordination, evacuation and detouring issues, and long-term Planning Opportunities to be prepared for future disasters.
- NCTC staff continued collecting and analyzing freight data on SR 49 in relation to I-80 emergency detours and continued coordinating with Caltrans District 3 to discuss potential wildfire evacuation climate adaptation projects that could help to reduce evacuation times in the SR 49 corridor.
- NCTC Staff researched and participated in meetings regarding evacuation initiatives and current climate related impacts.
- NCTC staff continued to meet with Nevada County OES staff and consultant firm Ladriss to discuss evacuation routes and emergency evacuation scenarios and simulations.
- NCTC and the Nevada County Office of Emergency Services continued to discuss coordination and partnership opportunities in relation to a mutual desire to conduct coordinated wildfire/evacuation research with the University of California Los Angeles Environmental Engineering Department utilizing western Nevada County as a test bed region for the testing and further development of the latest technical modeling platforms.
- NCTC staff also participated in meetings with Nevada County OES regarding other current evacuation planning initiatives underway.
- NCTC continued conversations with the University of California Los Angeles Environmental Engineering Department on wildfire research and prepared a letter of collaboration in support of a grant submittal to the National Science Foundation to establish a Research Center *CyPRES (Community Pyro-Resilience, Equitability, and Sustainability)*.
- NCTC coordinated with Caltrans District 3 Safety Division to analyze and review accident data in the SR 20 corridor between Grass Valley and the Yuba County line.
- NCTC monitored the development and status of all Caltrans projects located within the boundaries of the SR 49 Corridor System Management Plan (CSMP) and monitored accident data for regional roadways within Nevada County.
- NCTC enhanced its public engagement activities and outreach efforts by expanding its social media footprint and identified disadvantaged and vulnerable community groups, in an effort to better serve those communities.
- NCTC staff prepared and issued a Congestion Mitigation Air Quality Improvement Program (CMAQ) and Carbon Reduction Program (CRP) call for projects and reviewed the project applications and prepared preliminary rankings. Staff also coordinated with the Technical Advisory Committee to discuss draft funding recommendations.

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.1 - Transportation Planning (continued)**

- NCTC staff met with partnering agencies to discuss options of funding all submitted applications for CMAQ and CRP projects.
- NCTC staff began preparation of the submittal to the Interagency Consultation Working Group for their review and recommended reaffirmation of the previous determination of the State Route 49 Corridor Improvement Project as exempt.
- NCTC staff coordinated with Caltrans to explore opportunities to implement the SR 49 Corridor System Management Plan and monitor existing traffic conditions and safety data. NCTC staff continue to monitor the development and status of all Caltrans projects located within the boundaries of the SR 49 Corridor System Management Plan (CSMP) and work with the design team to minimize right-of-way impacts.
- NCTC staff coordinated with Caltrans and CTC on the \$35 million funding awarded for the SR 49 Grass Valley Evacuation Route Project to widen Highway 49 between Ponderosa Pines Way and Wolf Road.

#### Additional/Continuing Work:

- Monitor implementation of the Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (NCTC) (RPA, LTF, & PPM)
- Solicit input from citizens and transportation stakeholders, including the Native American community, disadvantaged communities, and agencies regarding transportation issues. (NCTC) (RPA & LTF)
- Update capital improvement needs lists. (NCTC) (RPA, LTF & PPM)
- Coordinate with the Town of Truckee's update of the Trails Master Plan (NCTC)(RPA)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (NCTC) (RPA & LTF)
- NCTC staff will continue to coordinate with Caltrans, the Northern Sierra Air Quality Management District and other agencies regarding planning related to the Federal 8-hour ozone standards and air quality conformity. (NCTC) (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (NCTC) (RPA, LTF, & PPM).
- Update Highway Performance Monitoring System (HPMS) data. (NCTC) (RPA, LTF, & PPM)
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate. (NCTC) (RPA, LTF, & PPM)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans. (NCTC) (RPA, LTF, & PPM)
- Update traffic model land use files. (NCTC) (RPA, LTF, & PPM)
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans. (NCTC) (RPA, LTF, & PPM)
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies. (NCTC) (RPA, LTF, & PPM)
- Analyze alternative growth scenarios and report on related infrastructure needs and costs. (NCTC) (RPA, LTF, & PPM)
- Identify Right-of-Way needed for future transportation projects. (NCTC) (RPA, LTF, & PPM)
- Conduct technical studies necessary to support policies and projects included in the RTP. (NCTC) (RPA, LTF, & PPM)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.1 - Transportation Planning (continued)**

- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS database: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports. (NCTC) (RPA & LTF)
- Coordinate with public safety agencies. (NCTC) (RPA & LTF)
- Local participation in regional planning and updating traffic counts (NCTC, Grass Valley, Nevada City, Town of Truckee, Nevada County) (RPA)
- Monitor existing traffic conditions and safety data. (NCTC) (RPA & LTF)
- Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (NCTC) (RPA & LTF)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (NCTC) (RPA & LTF)
- Review and compare the California State Transportation Agency Final Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (NCTC) (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (NCTC) (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (NCTC) (RPA & LTF)
- Coordinate review of safety and design concerns of state highway projects. (NCTC) (RPA, LTF & PPM)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (NCTC) (RPA & LTF)
- SB743 VMT Forecasting Tool and Web Hosting. (NCTC/Consultant) (LTF)
- Analyze climate related impacts to the transportation system and identify strategies to address resiliency. (NCTC) (RPA & LTF)

Products:

- Documentation of Air Quality Conformity Process (As Needed)
- Traffic count updates (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

**Budget 2.1**

<b>Revenues:</b>		
	LTF	\$15,978.29
	LTF Carryover	\$0
	RPA Formula	\$104,047.92
	STIP Planning PPM	\$40,000.00
<b>Total</b>		\$160,026.21
<b>Expenditures:</b>		
	Staff	\$64,047.92
	Indirect	\$15,978.29
	Transportation Eng	\$40,000.00
	Local Agency	\$30,000.00
	Traffic Counts	\$10,000.00
<b>Total</b>		\$160,026.21

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update**

Purpose: Update the Nevada County Regional Transportation Plan (RTP) in compliance with California Government Code Section 65041.1. Every Regional Transportation Planning Agency (RTPA) is required by law to prepare a long-range transportation plan to ensure that the region’s vision and goals are clearly identified. The long-range plan, known as the RTP, is an important policy document that is based on the unique needs and characteristics of a region, helps shape the region’s transportation system, economy, and environment, and communicates the regional transportation vision to the state and federal government. As fundamental building blocks of the State’s transportation system, the RTP also supports state goals for transportation, environmental quality, economic growth, and social equity.

#### Previous Work:

- NCTC staff prepared and distributed a Request for Proposals to qualified consultants to update the RTP.
- NCTC reviewed proposals, selected consultant, and executed contract to update the RTP.
- Project initiation and baseline information/data collection.
- NCTC coordinated with the Town of Truckee staff to consolidate and create a social services outreach contact list to reach the more vulnerable communities for review and comments on their existing and future transportation needs.
- NCTC staff in coordination with the consultant staff developed presentations and held on-line public engagement workshops to obtain public opinions on projects located in both the Eastern and Western Nevada County areas.
- Review and confirm RTP goals and objectives.
- Analysis of previous performance measures.
- Identify trends and targets for each performance measure.
- RTP administrative draft and draft environmental document.
- Develop system performance report.
- Prepare forecast of future conditions and needs.
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends.
- Prepare financial plan regarding implementation of adopted strategies in RTP.
- NCTC staff finalized the capital improvement project lists from local jurisdictions and Caltrans.
- NCTC staff worked with local agencies, stakeholders, and the consultant team to develop draft criteria to define regional Disadvantaged Communities (DAC).
- Outreach efforts were continued to encourage transportation stakeholders to provide input utilizing the online interactive map and outreach survey.
- Integrate system safety and security elements into the RTP.
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan.
- NCTC staff in coordination with the consulting team reviewed and developed the combined local agency CIP lists into one final region CIP list.
- NCTC staff coordinated with the consultant team to map the proposed Tier 1 RTP project lists.
- NCTC staff provided past RTP environmental documentation to consultant to assess the type of environmental document needed for the RTP update.
- The Consultant team developed the draft RTP.
- NCTC staff prepared and submitted an extension of time request to complete the Final RTP Update.
- NCTC staff participated in bi-weekly project progress meetings to keep the project on schedule.

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update (continued)**

Additional/Continuing Work:

- Integrate system safety and security elements into the RTP. (NCTC/Consultant) (RPA)
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan. (NCTC/Consultant) (RPA)
- Project Advisory Committee activities. (NCTC/Consultant) (RPA)
- Project meetings and coordination. (NCTC/Consultant) (RPA)
- Project support and administration of grant. (NCTC/Consultant) (RPA)
- Prepare quarterly reports and invoices. (NCTC) (RPA)
- Project initiation and baseline information/data collection. (NCTC/Consultant) (RPA)
- Consultant to update content, graphics, and EIR for update of RTP. (NCTC/Consultant) (RPA)
- Review and confirm RTP goals and objectives. (NCTC/Consultant) (RPA)
- Analysis of previous performance measures. (NCTC/Consultant) (RPA)
- Identify trends and targets for each performance measure. (NCTC/Consultant) (RPA)
- RTP administrative draft and draft environmental document (NCTC/Consultant) (RPA)
- Develop system performance report. (NCTC/Consultant) (RPA)
- Prepare forecast of future conditions and needs. (NCTC/Consultant) (RPA)
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends. (NCTC/Consultant) (RPA)
- Prepare financial plan regarding implementation of adopted strategies in RTP. (NCTC/Consultant) (RPA)
- Prepare media releases and hold public workshops. (NCTC/Consultant) (RPA)
- Prepare Draft RTP and environmental documentation. (Consultant) (RPA)
- Conduct public hearing on Draft RTP and environmental documentation. (NCTC/Consultant) (RPA)
- Prepare Final RTP and environmental documentation. (Consultant) (RPA)

Products:

- Draft 2045 Nevada County Regional Transportation Plan (Nov. 24)
- Final 2045 Nevada County Regional Transportation Plan & Addendum EIR (Mar. 25)

**Budget 2.1.1**

<b>Revenues:</b>		
	RPA Formula	\$38,152.87
<b>Total</b>		\$38,152.87
<b>Expenditures:</b>		
	Staff	\$20,745.92
	Consultant	\$17,406.95
<b>Total</b>		\$38,152.87

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.2 – Transportation Improvement Programs**

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP) funding and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

#### Previous Work:

- NCTC staff participated in the State Transportation Improvement Program (STIP) Guidelines workshop.
- NCTC continued interagency coordination to identify and consider new RTIP projects and the need for future Project Initiation Documents.
- NCTC staff continued to monitor STIP projects and implementation of NCTC’s Regional Transportation Improvement Program (RTIP).
- NCTC staff coordinated with Caltrans District 3 and Caltrans Headquarters to propose and secure Interregional Improvement Program funding in the 2024 STIP to provide the necessary funding to construct the improved access to the Nevada County Transit Operations Center and zero emission bus charging infrastructure.
- Begin preparation of draft 2024 RTIP - October 2023
- NCTC staff coordinated with Caltrans District 3 and Caltrans Headquarters in the preparation and submittal of the programming request for Regional Improvement Program and Interregional Improvement Program funding in the 2024 STIP for the construction of the State Route 49 Corridor Improvement Project.
- Public hearing and adoption of 2024 RTIP - November 2023
- Submittal of 2024 RTIP to the CTC - December 2023
- NCTC staff continued coordination as a member of the project development team and attended regular meetings with Caltrans Project Management regarding the SR 49 Corridor Improvement Project (CIP) and Caltrans SHOPP project 4E170 and 3H510.
- NCTC staff continued coordination with Caltrans to identify incremental projects to accelerate safety improvements in the SR 49 corridor between Grass Valley and the Combie Road/Wolf Road intersection.

#### Additional/Continuing Work:

- NCTC staff will continue to work closely with Caltrans District 3 and Headquarters staff on Climate Adaptation projects that can be incorporated into the transportation infrastructure network within Nevada County. (NCTC) (RPA & LTF)
- Monitor STIP implementation. (NCTC) (RPA & LTF)
- Encourage interagency coordination necessary to identify and develop new RTIP projects. (NCTC) (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (NCTC) (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (NCTC) (RPA & LTF)
- Review and comment on ITIP funding criteria proposed in the Caltrans Strategic Investment Strategy (CSIS). (NCTC) (RPA & LTF)
- Begin preparation of draft 2024 RTIP - October 2023 (NCTC) (RPA & LTF)
- Public hearing and adoption of 2024 RTIP - November 2023 (NCTC) (RPA & LTF)
- Submittal of 2024 RTIP to the CTC - December 2023 (NCTC) (RPA & LTF)

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.2 – Transportation Improvement Programs (continued)**

- Review consistency of future RTIP projects with the Climate Action Plan for Transportation Infrastructure and California Transportation Plan 2050 (NCTC) (RPA & LTF)
- NCTC will continue to participate with Caltrans District 3 in the preparation of the Design and Right-of-Way phases for the proposed improvements on SR 49 from La Barr Meadows Road to McKnight Way. (NCTC) (RPA & LTF)

Products:

- Status reports on Nevada County’s STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of Caltrans SR 49 Comp Multimodal Corridor Plan (Annual)

**Budget 2.2**

<b>Revenues:</b>		
	LTF Carryover	\$11,208.62
	RPA Formula	\$59,482.05
<b>Total</b>		\$70,690.67
<b>Expenditures:</b>	Staff	\$59,482.05
	Indirect	\$11,208.62
<b>Total</b>		\$70,690.67

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.3 – Transit and Paratransit Programs**

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below.

#### Previous Work:

- NCTC staff continued to work with the Nevada County Transit Services to examine capital funding opportunities for planned improvements to the Nevada County Transit Operations Center and plans for Zero Emission Bus transition.
- NCTC staff also coordinated with Nevada County Transit Services to develop a proposed scope of work for a Comprehensive Operational Analysis to analyze the current fixed route/paratransit delivery model and examine alternative delivery options, such as micro-transit, micro-mobility, and dial-a-ride to determine the most cost-effective way to provide enhanced mobility.
- NCTC staff continued to work with the Town of Truckee to identify funding opportunities for long-term implementation of the Town’s microtransit pilot and construction of the new Transit Center at the Truckee Railyard.
- NCTC staff coordinated with the Placer County Transportation Planning Agency, Tahoe Regional Transportation Planning Agency, Washoe County Transportation Commission, Nevada County, Placer County, and Capitol Corridor Joint Powers Agency to explore opportunities to coordinate to help advance the mutual goal of expanding passenger rail service to Truckee/Reno and develop last mile transit connections.
- NCTC staff monitored transit and paratransit statistics and compliance with the requirements of the TDA and participated in the ATCI/MAPCO group and SSTAC.
- NCTC staff also assisted transit operators with administrative challenges related to Cares Act and CRRSAA funding.
- NCTC staff coordinated and participated in the monthly Truckee Convene, Champion & Catalyze (CCC) meetings established by the Board of Supervisors, to discuss the Truckee area transportation/transit issues and improvement plans.

#### Additional/Continuing Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (NCTC) (RPA & LTF)
- Monitor ridership, expenditures, and revenue data for each system. (NCTC) (RPA & LTF)
- Hold coordination meetings with transit and paratransit providers. (NCTC) (RPA & LTF)
- Check operational performance indicators for each system. (NCTC) (RPA & LTF)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (NCTC) (RPA & LTF)
- Coordinate with human service transportation providers. (NCTC) (RPA & LTF)
- Distribute press releases and other educational information regarding alternative forms of transportation. (NCTC) (RPA & LTF)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (NCTC) (RPA & LTF)
- Assist transit operators with feasibility analysis of transit electrification mandate. (NCTC) (RPA & LTF)
- Coordinate with Town on public polling effort in consideration of 2024 Transportation -Transit Ballot Measure (NCTC) (RPA & LTF)



**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.3 – Transit and Paratransit Programs (continued)**

- Monitor ridership, expenditures, and revenue for each system. (NCTC) (RPA & LTF)
- Hold coordination meetings with transit and paratransit providers. (NCTC) (RPA & LTF)
- Check operational performance indicators for each system. (NCTC) (RPA & LTF)
- Develop and present information regarding alternative forms of transportation that are sustainable and practical for Nevada County. (NCTC) (RPA & LTF)
- Coordinate with human service transportation providers. (NCTC) (RPA & LTF)
- Distribute press releases and other educational information regarding alternative forms of transportation. (NCTC) (RPA & LTF)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (NCTC) (RPA & LTF)
- Administer Federal Transit Administration 5311 revenues. (LTF & RPA)
- Planning and coordination with transit operators in the development of grant applications for the Transit Intercity Rail Capital Program (TIRCIP) competitive program. (NCTC) (RPA & LTF)
- Planning and coordination with transit operators in the development and administration of Senate Bill 125 TIRCIP and Zero Emission Transit Capital Program. (NCTC) (RPA & LTF)

Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition.

**Budget 2.3**

<b>Revenues:</b>		
	LTF Carryover	\$15,185.93
	RPA Formula	\$45,042.80
<b>Total</b>		\$60,228.73
<b>Expenditures:</b>		
	Staff	\$45,042.80
	Indirect	\$15,185.93
<b>Total</b>		\$60,228.73

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.3.3 - Eastern Nevada County Transit Development Plan Update**

Purpose: To update the Five-Year Transit Development Plan (TDP) for eastern Nevada County. This project will guide the growth of services over the next five years and will be accomplished through the following activities:

#### Previous Work:

- NCTC completed the consultant procurement process.
- NCTC staff in coordination with the Consultant Staff held a project kick-off meeting, with the Town of Truckee Transit and Engineering staff.
- Consultant staff created a Public Outreach Pop Up event located at the Town of Truckee Farmers Market. Consultant staff developed and presented a short survey to the public and took and answered questions regarding existing and needed transit services.
- The Consultant Staff met with representatives of the Town of Truckee Community House to discuss transit services for their clients.
- Consultant Staff held Stakeholder Interviews on existing and future transit services and needs.
- Consultant staff presented the draft Technical Memo 1 which includes future planned developments, high density housing, affordable housing, high altitude properties, location of shelters/benches, ridership and performance in the program, and alternatives analysis.
- NCTC staff reviewed Technical Memo 1 and provided comments.
- NCTC staff, and consultant staff worked on Technical Memo 2 which includes input from public surveys, stakeholder interviews, public opinions from all outreach efforts and the Alternatives Analysis.
- NCTC staff attended a check-in meeting in February, and discussed the plans for purchasing new transit vehicles, co-mingling of DAR and microtransit using same vehicles, service options for Placer County neighbors adjacent to Truckee with possible funding from Placer County, times schedule of services (talking with NorthStar staff), minimum trip lengths, and Placer and Truckee Placer TART connections.
- NCTC staff attended project status check in meetings and met with Consultant staff and the Town of Truckee staff to discuss status of the project and ensured that project deliverables were on track with project schedule.

#### Additional/Continuing Work Activities:

- Assess transit needs. (NCTC/Consultant) (RPA/LTF)
- Assess current transit services. (NCTC/Consultant) (RPA/LTF)
- Analyze transit demand. (NCTC/Consultant) (RPA/LTF)
- Analyze and incorporate information from the Town of Truckee micro-transit feasibility study. and pilot data (NCTC/Consultant) (RPA/LTF)
- Develop transit service alternatives (including consideration of services provided through a regional cooperative process). (NCTC/Consultant) (RPA/LTF)
- Develop capital, financial, management, marketing alternatives. (NCTC/Consultant) (RPA/LTF)
- Preparation and presentation of draft TDP. (NCTC/Consultant) (RPA/LTF)
- Modify draft TDP and prepare final plan. (NCTC/Consultant) (RPA/LTF)
- Project meetings and coordination. (NCTC/Consultant) (RPA/LTF)
- Project Advisory Committee (PAC) activities. (NCTC/Consultant) (RPA/LTF)
- Public outreach activities. (NCTC/Consultant) (RPA/LTF)
- Project support and administration of grant. (NCTC/Consultant) (RPA/LTF)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.3.3 - Eastern Nevada County Transit Development Plan Update (continued)**

Products:

- Technical Memoranda (Mar 24)
- Draft Report (Nov 24)
- Final Report (Jan 25)

**Budget 2.3.3**

<b>Revenues:</b>		
	RPA Formula	\$17,082.95
	RPA Formula Carryover	\$0
<b>Total</b>		\$17,082.95
<b>Expenditures:</b>		
	Staff	\$8,502.05
	Consulting	\$8,580.90
<b>Total</b>		\$17,082.95

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.3.4 – Reenvisioning Transit in Western Nevada County/Comprehensive Operational Analysis (COA)**

Purpose: The Reenvisioning Transit in Western Nevada County / Comprehensive Operational Analysis (COA) will comprehensively review the existing transit services offered and identify areas and opportunities to transition to alternative operating models to provide greater system efficiency and ridership benefits. Similar to many other transit systems across the nation, Nevada County Connects (fixed route transit service) has not rebounded from the impacts of the COVID 19 Pandemic and it is imperative to identify the most cost effective and efficient services with the limited operational funding streams available to meet the needs of the residents and visitors of Western Nevada County. NCTC will manage this study in coordination with Nevada County Connects, the Cities of Nevada City and Grass Valley, key stakeholders, and residents to capture the vision that most successfully explores the relationships between effective transit and land-use, population growth and employment patterns, as well as social equity and areas of high transit need. The COA will generate recommendations based on extensive data analysis, public outreach, and industry best practices for deploying various public transportation modes and integrating with the Statewide Transit and Rail Plans, and the COA shall consider an entire spectrum of service options ranging from minor modifications to a full “reset” of the system. These options may include traditional fixed route service, dial-a-ride service, micro-transit service, micro-mobility options, and/or a combination to address the challenges of meeting the transit needs outside the fixed route/ADA service areas and outlying communities.

#### Previous Work:

- Western Nevada County Transit Development Plan, June 2021.

#### Additional/Continuing Work Activities:

##### Project Administration:

- Project support and administration of grant. (NCTC/Consultant) (FTA/RPA)
- Project meetings and coordination. (NCTC/Consultant) (FTA/RPA)
- Project Advisory Committee (PAC) activities. (NCTC/Consultant) (FTA/RPA)
- Public outreach activities. (NCTC/Consultant) (FTA/RPA)

##### Consultant Procurement:

- NCTC staff prepare and distribute a Request for Proposals to qualified consultants to prepare the COA. (NCTC)
- NCTC review proposals, select consultant, and execute contract to prepare the COA. (NCTC)

##### Existing Conditions:

- Provide project initiation and baseline information/data collection. (NCTC/Consultant) May 2025

##### Analysis:

- Provide analysis for fixed assets; vehicle fleet; operations; community services; rural routes; dial-a-ride; volunteer driving program; service models; and mobility hubs. (Consultant) January 2026.

##### Public Outreach:

- Outreach will be conducted through on-board/on-line surveys, meetings, workshops, focus groups, interviews, and outreach directly to key social service agencies, church. This outreach plan will be adjusted as conditions permit. (NCTC/Consultant) July 2026

##### Advisory Committee meetings:

- The development of an advisory committee to be beneficial to the development of the COA and enhance Nevada County Transit’s long-term relationship with the many communities it serves. (NCTC/Consultant)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

Draft and Final COA:

- The Draft and Final plans will aggregate the data and recommendations from the COA development process including any public comments; the operational analysis; suggested service alternatives; cost analysis of service recommendations; and the financing and implementation plan. (NCTC/Consultant) (January 2027)

Board Review/Approval:

- The COA will be presented to the Board of Supervisors and NCTC Commission for both Boards to adopt the COA and support the timely implementation of the COA recommendations. (NCTC/Consultant) (May 2027)

Products:

- Existing Conditions Working paper (May 25)
- Financial Plan (Jan 26)
- Draft Comprehensive Operational Analysis COA (Nov 26)
- Final Comprehensive Operational Analysis COA (Jan 27)

**Budget 2.3.4**

<b>Revenues:</b>		
	RPA Formula	\$9,541.92
	RPA Formula Carryover	\$17,502.14
	Strategic Partnership Grant (FTA 5304)	\$170,000.00
<b>Total</b>		\$197,044.06
<b>Expenditures:</b>		
	Staff	\$27,044.06
	Consultant	\$170,000.00
<b>Total</b>		\$197,044.06

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning**

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects, including VMT.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).
- Participate and coordinate in regional evacuation planning efforts.

#### Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate in the Tahoe Gateway Intelligent Transportation Study.
- Coordinate with Placer County, PCTPA, Nevada County, and Caltrans as a Technical Advisory Committee for the SR 49 Corridor Study.
- Coordinate with Caltrans, SACOG, El Dorado Transportation Commission, Sierra County Transportation Commission, and Placer County Transportation Planning Agency to update and maintain the Tahoe Gateway ITS Regional Architecture.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and Regional Transportation Plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Participate as a member of the Tahoe Gateway Architecture Maintenance Team.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Participate in the North State Super Region “North State Transportation for Economic Development Study.”
- Review updates of the Circulation and Land Use Elements of General Plans for Nevada County, cities of Grass Valley and Nevada City, and the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Nevada County and Truckee Tahoe airports.
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition).
- Participated with PCTPA and Caltrans to develop update of Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning (continued)**

#### Additional/Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings and California Rural Counties Task Force meetings. (NCTC) (LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (NCTC) (LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (NCTC) (LTF)
- Review and comment on Caltrans Systems Plans and related documents. (NCTC) (LTF)
- Coordination with the Nevada County Economic Resource Council. (NCTC) (LTF)
- Monitor planning efforts in Grass Valley, Nevada City, Nevada County, Truckee. (LTF)
- Present information to local civic groups regarding regional transportation planning. (NCTC) (LTF)
- Participate in local ad hoc committees. (NCTC) (LTF)
- Maintain formal consultation with Native American Tribal Governments. (NCTC) (LTF)
- Maintain formal consultation with the U.S Forest Service & Bureau of Land Management. (NCTC) (LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (NCTC) (LTF)
- Participate in the “Zero Traffic Fatalities Task Force”. (NCTC) (LTF)
- Participate in Critical Freight Corridors Working Group. (NCTC) (LTF)
- Participate in SR 49 Stakeholders Committee. (NCTC) (LTF)
- Distribute press releases. (NCTC) (LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation. (NCTC) (LTF)
- Coordinate with partner agencies to implement the federal performance-based approach in the scope of the transportation planning process. (NCTC) (LTF)
- Participate in the California Federal Programming Group (CFPG). (NCTC) (LTF)
- Participate in the Transportation Cooperative Committee. (NCTC) (LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (NCTC) (LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and plan to resubmit grant applications. (NCTC) (LTF)
- Coordinate with partners to identify policies, strategies, programs, and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (NCTC) (LTF)
- Participate in Interregional Transportation Strategic Plan (ITSP) Workshops. (NCTC) (LTF)
- Participate in Federal Rescission working group. (NCTC) (LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of unmet needs hearings. (NCTC) (LTF)
- Participate in the preparation of the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (NCTC) (LTF)
- Participate on the Project Advisory Committee for the SR 49 Safety Assessment. (NCTC) (LTF)
- Participate with CalSTA in development and implementation of the Climate Action Plan for Transportation Infrastructure (CAPTI). (NCTC) (LTF)
- Coordinate with California State Association of Counties and Rural County Representatives of California regarding transportation policy. (NCTC) (LTF)
- Participate in quarterly meetings of the Trans-Sierra Transportation Coalition.
- Coordinate with Western Region Institute of Transportation Engineers on development of Induced Demand White Paper. (NCTC) (LTF)
- Participate and coordinate evacuation planning with the Nevada County Office of Emergency Services, Nevada County Sheriff’s Department, CAL FIRE NEU, California Highway Patrol, and other local emergency responders. (NCTC) (LTF)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4 - Coordination of Regional Planning (continued)**

Products:

- Reports regarding participation in regional coordination activities (e.g. Zero Traffic Fatalities Task Force, Critical Freight Corridors Working Group, ITSP Workshops, Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)
- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)

**Budget 2.4**

<b>Revenues:</b>		
	LTF	\$102,282.07
	LTF Carryover	\$33,200.21
	RSTP	\$30,000.00
<b>Total</b>		\$165,482.28
<b>Expenditures:</b>		
	Staff	\$102,282.07
	Indirect	\$30,400.21
	Consulting	\$30,000.00
	Rural Counties Task Force	\$2,000.00
	Statewide Local Streets and Roads	\$800.00
<b>Total</b>		\$165,482.28

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).



## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.1 – Local Road Safety Plan

Purpose: The Federal Highway Administration (FHWA) requires all states to have a Strategic Highway Safety Plan (SHSP) that provides a framework for reducing highway fatalities and serious injuries on all public roads. In turn, California encourages local agencies to have a Local Road Safety Plan (LRSP) to competitively obtain Highway Safety Improvement Program (HSIP) funds. Nevada County will update the LRSP adopted in 2019.

Previous Work:

- Development of regional transportation models
- Update of Western Nevada County Transit Development Plans, Nevada County Bicycle Master Plan and Nevada County Pedestrian Improvement Plan
- Preparation of Nevada County 2019 LRSP
- Draft vision statement and goals. (Nevada County DPW) (RSTP)
- Identify and select stakeholders to assist in developing safety strategies. (Nevada County DPW) (RSTP)
- Conduct public outreach activities. (Nevada County DPW) (RSTP)
- Prepare data summary, identify emphasis areas, and safety strategies. (Nevada County DPW) (RSTP)

Continuing Work:

- Prepare draft and final Nevada County LRSP. (Nevada County DPW) (RSTP)

Products:

- Presentation of Draft at Public Workshop (Aug 24)
- Presentation of Final Nevada County LRSP to Board of Supervisors (Sep 24)

### Budget 2.4.1

<b>Revenues:</b>		
	RSTP	\$78,826.59
<b>Total</b>		\$78,826.59
<b>Expenditures:</b>		
	NCTC	\$732.83
	Nevada County	\$78,093.76
<b>Total</b>		\$78,826.59

**Totals may not equal addition of amounts in columns due to rounding**

Indirect costs are paid with local funds (see Budget Table 5).

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.2 – Airport Land Use Commission Planning and Reviews**

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Additional/Continuing Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues. (Ongoing)

**Budget 2.4.2**

<b>Revenues:</b>		
	LTF Carryover	\$16,343.72
	ALUC Fees	\$15,000.00
<b>Total</b>		\$31,343.72
<b>Expenditures:</b>		
	Staff	\$16,343.72
	ALUC Reviews	\$15,000.00
<b>Total</b>		\$31,343.72

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.3 – Zion St. Mobility/School Access Study

Purpose: The Zion St. corridor in Nevada City is heavily used by vehicular, pedestrian, and bicycle traffic due to three schools in the vicinity. This project will analyze cost-effective improvements in the Zion Street Corridor related to improving safety and pedestrian and bicycle connectivity to school facilities. The need for improvements in this corridor are identified in the 2019 Nevada County Active Transportation Plan. This project is being funded with a FY 2023/24 RPA Grant.

Previous Work:

No previous work.

Project Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants (RPA) (NCTC)
- Review proposals, select consultant, and execute a contract (RPA) (NCTC/Consultant)
- Finalize the work program and refine the scope of work (RPA) (NCTC/Consultant)
- Project meetings and coordination (RPA) (NCTC/Consultant)
- Public Outreach (RPA) (NCTC/Consultant)
- Project Advisory Committee activities (RPA) (NCTC)
- Project support and administration of grant (RPA) (NCTC)
- Prepare quarterly reports and invoices (RPA) (NCTC)
- Project initiation and data collection (RPA) (NCTC/Consultant)
- Develop potential improvement alternatives (RPA)
- Prepare Draft Report (RPA)
- Public workshops (RPA)
- Prepare Final Report (RPA)

Products:

- Consultant Procurement Process (Sep 24)
- Consultant Contract (Jan 25)
- Administrative Draft Report (Sep 25)
- Draft Report (Nov 25)
- Final Report (Mar 26)

### Budget 2.4.3

<b>Revenues:</b>		
	LTF	\$109.63
	LTF Carryover	2,787.64
	FY 23/24 RPA Grant	\$120,000.00
	STIP PPM	\$85,000.00
<b>Total</b>		\$207,897.27
<b>Expenditures:</b>		
	Staff	\$7,897.27
	Consultant	\$200,000.00
<b>Total</b>		\$207,897.27

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study**

Purpose: On behalf of the Rural Counties Task Force, the Nevada County Transportation Commission is managing a study to be conducted by qualified transportation consulting firms in partnership with legal firms with expertise in the California Environmental Quality Act (CEQA) to review the previous research on induced demand, as well as current available data, related guidance documents, and causal factors, to determine the significance and applicability of induced demand on rural highway improvements. In addition, the study will provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents.

#### Previous Work:

- NCTC completed consultant procurement process.
- NCTC staff conducted project advisory committee meetings.
- Consultant completed literature review of academic literature on induced demand focusing primarily on aspects of studies most relevant to rural counties.
- NCTC reviewed the Preliminary findings presented in the Draft Literature Review Memo.
- Consultant completed review of state guidance documents on implementing SB-743 focusing on guidance most relevant to rural counties.
- NCTC staff reviewed the administrative draft of the literature review and provided comments.
- NCTC staff reviewed the summary of the review of existing State of California guidelines.
- NCTC and the consultant team collected data and evaluated previously completed highway projects for analysis.
- NCTC staff reviewed the draft of the literature review and provided comments. The consultant team prepared the final version of the technical memo covering their literature review which describes the projects and corridors evaluated, increases in actual VMT, a comparison and evaluation to the NCST Induced Demand Calculator Tool, and a peer review of the findings. NCTC staff reviewed the final version of the technical memo and provided comments to the consultant team.
- NCTC continued to coordinate with the consultant team to prepare administrative drafts of several deliverables which included the Literature Review, a technical memo on the National Center Sustainable Transportation (NCST) Induced Demand Calculator Tool sensitivity analysis, and recommendations on addressing rural induced demand on State Guidance documents.
- NCTC staff reviewed the updated Infrastructure Projects listed in the Project Data Base.
- NCTC staff in coordination with consultant staff finalized the Short-List of Projects collected pre and post construction data and conducted a sensitivity analysis of the National Center Sustainable Transportation induced demand calculator tool.
- Consultant analyzed several of the selected project corridors to identify other factors that may be influencing VMT results.
- Consultant team completed their analysis of selected project corridors and various factors that would have influenced VMT results over a five, 10, and 20-year period.
- Consultant team prepared a technical memorandum which included a description of the projects and corridors evaluated, increases in actual VMT, a comparison and evaluation to the NCST Induced Demand Calculator Tool, and a peer review of the findings.
- NCTC staff reviewed the preliminary findings and provided comments to the consultant team on the State Guidance recommendations memo.
- Consultant team and NCTC also gave presentations providing a summary of the preliminary findings to the Caltrans SB 743 Implementation Working Group and Rural Counties Task Force.

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study (continued)**

- Consultant team conducted VMT sensitivity analysis to evaluate reliability of the NCTS calculator in estimating induced vehicle miles traveled.
- Consultant team developed technical recommendations for screening whether requisite conditions for induced effect occur our present and recommendations in the event and induced demand assessment is warranted.
- NCTC’s Executive Director attended the APA California Chapter Planning Conference and moderated a panel session on research being conducted to address the lack of data on application of the theory of Induced Demand on transportation improvement projects in the rural area of California.
- The Rural Counties Task Force (RCTF) approved an additional \$50,000 to provide additional RPA funding for the consultant team to assist the RCTF and NCTC in finalizing the study and conducting additional outreach and engagement for this project. The cost of the additional consultant work brings the total contract amount to \$200,000. The termination date of this agreement is being extended to June 30, 2025, to allow the consultant time to complete the remaining tasks in the project.
- Consultant staff completed administrative draft report.
- NCTC staff participated in bi-weekly project status meetings with the project consultant team.

Continuing Work Activities:

- Project meetings and coordination (NCTC/Consultant, RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Project Advisory Committee activities (NCTC/Consultant, RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Project support and administration of grant (NCTC/Consultant) (RPA Formula)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Present Draft Report to the Rural Counties Task Force (NCTC/Consultant) (RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Prepare Final Report (NCTC/Consultant) (RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Conduct outreach with regional, state, and federal agencies in relation to Draft and Final Report. (NCTC/Consultant) (FY 24/25 RPA Grant & RPA Formula)

Products:

- Final Report (Oct 24)
- Summary of Outreach Activities (June 25)

**Budget 2.4.4**

<b>Revenues:</b>		
	FY 23/24 RPA Grant Carryover	\$26,098.68
	RPA Formula	\$20,649.50
<b>Total</b>		\$46,748.18
<b>Expenditures:</b>		
	Staff	\$20,649.50
	Consulting	\$26,098.68
<b>Total</b>		\$46,748.18

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.5 – Rural Counties Task Force Chair Activities

Purpose: To coordinate the participation of the twenty-six Rural Transportation Planning Agencies (RTPA) in the statewide issues pertinent to transportation planning, programming, and funding. This work element is in the first year of a two-year NCTC planning effort. This work element provides the resources necessary for the NCTC Deputy Director to fulfill the responsibilities of Chair of the Rural Counties Task Force (RCTF). The RCTF is an advisory committee to the California Transportation Commission (CTC). The RCTF provides a forum for the RTPAs in California to coordinate information, discuss issues, and present their unique perspective and input into the statewide decision-making process. In addition, the RCTF provides a venue to pool financial and knowledge-based resources. The Chair position provides access to policy makers from state government putting the rural counties, including NCTC, in a unique position to protect and enhance our projects and funding.

#### Previous and Continuing Work:

- Participate in RTPA group meetings and California RCTF meetings.

#### Additional Work Activities:

- Develop, organize, and distribute the RCTF meeting agendas. (NCTC) (Bi-Monthly)
- Represent the RCTF at ad hoc and standing Caltrans and CTC policy and technical advisory committees. (NCTC) (Ongoing)
- Represent the RCTF at government forums and workshops. (NCTC) (As needed)
- Represent the RCTF at CTC meetings and workshops. (NCTC) (Monthly)
- Coordinate efforts and provide technical assistance on transportation issues with the Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (NCTC) (Ongoing)
- Communicate with RCTF members on issues of shared interest, such as policy and procedural changes or funding opportunities. (NCTC) (Ongoing)

#### Products:

- RCTF agendas. (Bi-Monthly or as needed)
- RCTF Bi-Monthly reports and annual report to the CTC. (Ongoing)
- Correspondence and communications to Caltrans, California Transportation Commission, Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (As needed)
- Billings to RCTF member agencies for voluntary dues. (January 25)

### Budget 2.4.5

<b>Revenues:</b>		
	LTF	\$7,374.49
	LTF Carryover	\$3,211.37
	RCTF Dues	\$36,500.00
<b>Total</b>		\$47,085.86
<b>Expenditures:</b>		
	Staff	\$10,585.86
	RCTF Travel	\$36,500.00
<b>Total</b>		\$47,085.86

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.5a –CARL Administration**

Purpose: The California Academy for Regional Leaders (CARL) supports participants in their efforts to strengthen their organizations and increase their personal effectiveness by helping them develop leadership skills, expand their knowledge of the systems that impact their agencies, and build state-wide professional networks.

Previous Work: No Previous Work, this is a new project.

Work Activities:

Utilizing RPA Grant funds, the Rural Counties Task Force Chairman will identify candidates for the CARL program.

Products:

Billings to CALCOG to enable RCTF members to participate in the CARL program on scholarship. (Annually)

**Budget 2.4.5a**

<b>Revenues:</b>		
	FY 24/25 RPA Grant	\$25,000.00
<b>Total</b>		\$25,000.00
<b>Expenditures:</b>		
	CARL Scholarships	\$25,000.00
<b>Total</b>		\$25,000.00

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada**

Purpose: On behalf of the County of Nevada, the Nevada County Transportation Commission will manage a fleet electrification planning study to identify how the County of Nevada can make the transition to electrification of public fleets to comply with upcoming California Air Resource Board (CARB) regulations related to the Innovative Clean Transit and lightweight, medium-duty, and heavy-duty public fleet electrification regulations.

The study will guide Nevada County in its endeavor to meet the regulations by evaluating and identifying a detailed plan to successfully convert the county vehicle fleet to electric vehicles within the timeline specified by CARB. The infrastructure needs for power delivery and charging, maintenance needs, and capital replacement considerations will be incorporated into the overall plan. Where electrification of certain vehicle fleet mixes (e.g. heavy-duty trucks) may not be possible due to market readiness, other zero-carbon alternatives will be explored and evaluated for fleet replacement and infrastructure improvements needs.

#### Previous Work:

- NCTC staff coordinated with the consultants, the Nevada County Fleet Manager, Town of Truckee Transit Manager, and the Nevada County Transit Manager to create existing and future fleet inventory data reports and needed future energy use estimates for all fleet, and review transition plans for each agency.
- NCTC staff worked closely with the local agencies and consulting staff on the cleaned and validated fleet data, energy use estimates, and a transition plan for each department, and the cleaned and validated facility data, and recommendations for charging stations at each facility.
- NCTC staff and local agency staff reviewed recommendations for resiliency that align with emergency operation plans for off-grid and energy storage, and possible locations of public/workplace charging stations, and the possible use of hydrogen energy.
- NCTC staff worked with the Nevada County Transit Manager and the Town of Truckee Transit Manager on their ZEB Rollout Plans, which were submitted to the Air Resources Board (ARB) in June 2023 and approved by the Nevada County Board of Supervisors and the Town of Truckee Town Council in July 2023.
- NCTC staff coordinated with the consultant staff to develop the SWOT Analysis of Alternative Fuels and the EV Testing Weights and Measures Report. The Analysis and Report were reviewed by the PAC and comments and edits were noted.
- NCTC staff worked closely with the local agencies and consulting staff on the Nevada County ZEV replacement phase strategies.
- NCTC staff participated in the March 2024 check-in meeting to review the consultants proposed Draft Report for the Zero Emission Vehicle Transition Plan, including Vehicle Replacement Phases, Baseline Assumptions (vehicle capital and operation costs), Charging Strategy Considerations (dedicated, shared, and recommended strategies). NCTC staff and local agency staff requested edits and corrections be made to the Draft Report to reflect larger charging units/stations at certain locations.
- NCTC staff participated in check-in meetings with consultant staff, to discuss status of plan and to ensure project deliverables are on track with project schedule.



**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada (continued)**

Continuing Work Activities:

- Prepare and distribute a Request for Proposals to qualified consultants (NCTC) (RPA Formula)
- Establish Project Selection Committee and Project Advisory Committee (NCTC) (RPA Formula)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC) (RPA Formula)
- Select consultant and execute contract (NCTC) (RPA Formula)
- Finalize the work program and refine scope of work (NCTC) (RPA Formula)
- Project meetings and coordination (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project Advisory Committee activities (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project support and administration of grant (NCTC) (RPA Formula)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula)
- Develop electric vehicle conversion plan for lightweight, medium, and heavy-duty vehicle fleet (Consultant) (RPA Grant)
- Develop electric vehicle conversion plan for the public transit fleet (Consultant) (RPA Grant)
- Recommend electric vehicle charging stations plan, including location and type of charges and electric infrastructure improvement plan (Consultant) (RPA Grant)
- Develop electric vehicle transition plan by fleet type (Consultant) (RPA Grant)
- Develop required Small Transit Rollout Plan for Nevada County Transit (Consultant) (RPA Grant)
- Develop funding plan to identify possible funding source to leverage incentives and rebate programs (Consultant) (RPA Grant)
- Prepare Administrative Draft (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Final Report (NCTC/Consultant) (RPA Formula, RPA Grant)

Products:

- Draft Report (July 2024)
- Final Report (September 2024)

**Budget 2.4.6**

<b>Revenues:</b>		
	LTF	\$1,183.53
	RPA Grant Carryover	\$28,794.90
	RPA Formula Carryover	\$1,653.52
<b>Total</b>		\$31,631.95
<b>Expenditures:</b>		
	Staff	\$2,837.05
	Consulting	\$28,794.90
<b>Total</b>		\$31,631.95

Totals may not equal addition of amounts in columns due to rounding

### WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FR FY 2023/24

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> <li>• Rural Counties Task Force Rural Induced Demand Study</li> <li>• SR 49 CSMP Update</li> <li>• Assisting with SR 49 TCEP, SCCP, RAISE, Rural Surface Transportation Program Grant Applications</li> <li>• Oversight of Planning Studies/ Conceptual Projects pertaining to the State Highway System</li> </ul>
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

## Glossary of Terms and Acronyms

**Active Transportation Plan:** Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

**Active Transportation Program (ATP):** Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

**Airport Land Use Commission (ALUC):** The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

**Airport Land Use Compatibility Plan (ALUCP):** A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

**Allocation:** A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

**Apportionment:** Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

**California Environmental Quality Act (CEQA):** A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

**Capital Improvement Program (CIP) or Capital Improvement Plan:** A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options, for financing the plan.

**Congestion Mitigation and Air Quality (CMAQ):** A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as “non-attainment” for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Carpooling and vanpooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

**Corridor System Management Plan (CSMP):** Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

**Federal Highway Administration (FHWA):** An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

**Federal Transit Administration (FTA):** A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

**Findings of Apportionment:** Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/ bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

**Fixing America’s Surface Transportation (FAST) Act:** A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

**FTA Section 5310:** This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

**FTA Section 5311:** This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

**Interregional Transportation Improvement Program (ITIP):** The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

**Level of Service (LOS):** A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

**Local Transportation Fund (LTF):** The LTF is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

**Memorandum of Understanding (MOU):** An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

**Metropolitan Planning Organization (MPO):** MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

**Nevada County Airport Land Use Commission (NCALUC):** The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

**Nevada County Airport Land Use Compatibility Plan (NCALUCP):** The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to land owners in their design of new developments.

**North State Super Region (NSSR):** Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010, to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

**Northern Sierra Air Quality Management District (NSAQMD):** The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

**Overall Work Program (OWP):** NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

**Planning, Programming, and Monitoring (PPM):** PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

**Plans, Specifications, and Estimates (PS&E):** In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined, and procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

**Project Approval and Environmental Documentation (PA/ED):** The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the PA/ED step are the project report and environmental document. The project report is an engineering document that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

**Project Initiation Document (PID):** a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

**Project Study Report (PSR):** A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

**Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA):** PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

**Regional Improvement Program (RIP):** The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

**Regional Surface Transportation Program (RSTP):** The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

**Regional Transportation Improvement Program (RTIP):** NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

**Regional Transportation Mitigation Fee (RTMF):** The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

**Regional Transportation Plan (RTP):** The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

**Regional Transportation Planning Agency (RTPA):** County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

**Request for Proposal (RFP):** A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

**Rural Counties Task Force (RCTF):** There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC, usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

**Rural Planning Assistance (RPA):** Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

**Social Services Transportation Advisory Council (SSTAC):** Consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

**State Highway Operations and Protection Program (SHOPP):** The SHOPP is a four-year listing of projects prepared by Caltrans.

**State Transit Assistance (STA):** These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

**State Transportation Improvement Program (STIP):** The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

**Technical Advisory Committee (TAC):** The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

**Transit Development Plan (TDP):** Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding,

**Transit Services Commission (TSC):** This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;
- Review and approve the annual budget for transit and paratransit operations.

**Transportation Development Act (TDA):** The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

**Travel Demand Model (also Traffic Model):** A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

**Truckee North Tahoe Transportation Management Association (TNT/TMA):** The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

**Truckee Tahoe Airport Land Use Commission (TTALUC):** The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010, to provide staff support to the TTALUC.

**Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP):** A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

**Vehicle Miles Traveled (VMT):** VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.



# Table 1

## Budget Summary FY2024/25 OWP Amendment 1

Revenues	Amendment 1	Final	Difference
	FY 2024/25	FY 2024/25	
LTF Administration	799,871.05	747,537.11	52,333.94
LTF Planning	126,928.01	179,261.89	-52,333.88
LTF Contingency	90,870.38	197,764.02	-106,893.64
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	19,155.66	23,827.79	-4,672.13
Rural Planning Assistance (RPA) <b>Grants</b>	25,000.00	195,000.00	-170,000.00
Rural Planning Assistance (RPA) <b>Grants</b> Carryover	174,893.58	303,961.67	-129,068.09
Regional Transportation Mitigation Fees (RTMF)	7,500.00	7,500.00	0.00
Strategic Partnership Grant (FTA 5304)	170,000.00	0.00	170,000.00
RCTF Dues	36,500.00	8,000.00	28,500.00
STIP Planning Funds (PPM)	130,283.72	114,804.39	15,479.33
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	108,826.59	110,737.18	-1,910.59
LTF Carryover	82,192.50	166,201.67	-84,009.17
<b>TOTAL</b>	<b>2,081,021.49</b>	<b>2,363,595.73</b>	<b>-282,574.24</b>

Expenditures	Amendment 1	Final	Difference
	FY 2024/25	FY 2024/25	
Salary	694,598.63	699,075.29	-4,476.66
Benefits	232,747.32	232,472.99	274.33
Direct (Table 2)	882,775.19	1,016,941.57	-134,166.38
Indirect (Table 3)	174,746.25	174,310.00	436.25
Contingency	96,154.10	240,795.88	-144,641.78
<b>TOTAL</b>	<b>2,081,021.49</b>	<b>2,363,595.73</b>	<b>-282,574.24</b>

	Estimated	Actual	Difference
<b>Fund Balance</b>	FY 2024/25	FY 2023/24	
	<b>\$90,870.44</b>	<b>\$173,062.94</b>	<b>(\$82,192.50)</b>

**Table 2****Direct Costs Budget FY 2024/25 OWP Amendment 1**

Work Element		24/25 Amendment 1	FINAL 24/25	Difference	Source
1.1	Intergovernmental Advocacy	\$52,000.00	\$52,000.00	\$0.00	LTF
1.1	Human Resources Consulting	\$5,000.00	\$5,000.00	\$0.00	LTF
1.2	Fiscal Auditor	\$57,500.00	\$57,500.00	\$0.00	LTF
1.2	Triennial Performance Audits	\$50,000.00	\$50,000.00	\$0.00	LTF
2.1	Traffic Counts	\$10,000.00	\$10,000.00	\$0.00	RPA, PPM, LTF
2.1	Transportation Engineering	\$40,000.00	\$40,000.00	\$0.00	RPA, PPM, LTF
2.1	Local Agencies Participation in Regional Planning	\$30,000.00	\$30,000.00	\$0.00	RPA, PPM, LTF
2.1.1	Regional Transportation Plan Update	\$17,406.95	\$67,684.90	(\$50,277.95)	RPA
2.3.3	Eastern Nevada County Transit Development Plan	\$8,580.90	\$74,995.00	(\$66,414.10)	LTF
2.3.4	Reenvisioning Transit in Western Nev Co.	\$170,000.00	\$0.00	\$170,000.00	FTA 5304
2.4	Consultant Prepared ATP Applications	\$30,000.00	\$30,000.00	\$0.00	RSTP
2.4	Rural Counties Task Force	\$2,000.00	\$2,000.00	\$0.00	LTF
2.4	Statewide Local Streets and Roads Needs Assessment	\$800.00	\$800.00	\$0.00	LTF
2.4.1	Local Road Safety Plan	\$78,093.76	\$80,000.00	(\$1,906.24)	RSTP
2.4.2	Airport Land Use Commission Planning & Reviews	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
2.4.3	Zion St. Mobility/School Access study	\$200,000.00	\$115,000.00	\$85,000.00	PPM & RPA Grant
2.4.4	RCTF Rural Induced Demand Study	\$26,098.68	\$130,041.76	(\$103,943.08)	RPA Grant
2.4.5	Rural Counties Task Force Travel	\$36,500.00	\$8,000.00	\$28,500.00	RPA Grant
2.4.5a	CARL Administration	\$25,000.00	\$25,000.00	\$0.00	RPA Grant
2.4.6	Zero Emission Vehicle Transition Plan for County of Nevada	\$28,794.90	\$223,919.91	(\$195,125.01)	RPA Grant
	<b>TOTAL</b>	<b>\$882,775.19</b>	<b>\$1,016,941.57</b>	<b>(\$134,166.38)</b>	

**Table 3****Indirect Costs Budget FY 2024/25 OWP Amendment 1**

ACCT	ITEM	Amendment 1 FY 24/25	FINAL FY 24/25	Variance	Variance %
13.2	<b>Nevada County Auditor/Controller</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>0.00%</b>
13.1	<b>Legal Counsel</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$0</b>	<b>0.00%</b>
13.3	<b>TNT/TMA Membership</b>	<b>\$4,331</b>	<b>\$4,125</b>	<b>\$206</b>	<b>5.00%</b>
13.21	<b>Website Update/Maintenance</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$0</b>	<b>0.00%</b>
13.17	<b>Nevada County ERC Membership</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>0.00%</b>
	<b>Insurance</b>	<b>\$22,250</b>	<b>\$22,250</b>	<b>\$0</b>	<b>0.00%</b>
1.1	General Liability & Errors and Omissions	\$18,250	\$18,250	\$0	0.00%
1.3	Workers' Compensation	\$4,000	\$4,000	\$0	0.00%
	<b>Office Expenses</b>	<b>\$29,120</b>	<b>\$29,120</b>	<b>\$0</b>	<b>0.00%</b>
2.1	Phones	\$900	\$900	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$2,000	\$2,000	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$2,500	\$2,500	\$0	0.00%
2.6	Janitorial Services	\$1,500	\$1,500	\$0	0.00%
2.7	Payroll Service	\$1,800	\$1,800	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$300	\$300	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$11,250	\$11,250	\$0	0.00%
2.12	Postage	\$300	\$300	\$0	0.00%
2.13	Telework Reimbursement	\$4,320	\$4,320	\$0	0.00%
3	<b>Equipment</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$0</b>	<b>0.00%</b>
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	<b>Training and Conferences</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>0.00%</b>
6	<b>Office Lease</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$0</b>	<b>0.00%</b>
7	<b>Utilities</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$0</b>	<b>0.00%</b>
8	<b>Travel - Meals &amp; Lodging</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
9	<b>Travel - Mileage/Fares/Parking</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
10	<b>Professional &amp; Service Organization:</b>	<b>\$3,745</b>	<b>\$3,515</b>	<b>\$230</b>	<b>6.54%</b>
	<b>TOTAL</b>	<b>\$174,746</b>	<b>\$174,310</b>	<b>\$436</b>	<b>0.25%</b>

**Table 4**

**Revenues - FY 2024/25 OWP Amendment 1**

Work Element		24/25 LTF	LTF Carryover	RPA Grants	RPA Grant Carryover	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	Strategic Partnership Grant (FTA 5304)	Other	TOTAL
1.1	General Services	361,345.57	255.01						7,500.00					369,100.58
1.2	Fiscal Administration	438,525.47												438,525.47
2.1	Transportation Planning	15,978.29				104,047.92				40,000.00				160,026.21
2.1.1	Regional Transportation Plan Update					38,152.87								38,152.87
2.2	Transportation Improvement Program		11,208.62			59,482.05								70,690.67
2.3	Transit & Paratransit Programs		15,185.93			45,042.80								60,228.73
2.3.3	Eastern Nevada County Transit Development Plan		0.00			17,082.95								17,082.95
2.3.4	Reenvisioning Transit in Western Nev Co.					9,541.92	17,502.14					170,000.00		197,044.06
2.4	Coordination of Regional Planning	102,282.07	33,200.21								30,000.00			165,482.28
2.4.1	Local Road Safety Plan (LRSP)										78,826.59			78,826.59
2.4.2	Airport Land Use Commission Planning & Reviews		16,343.72					15,000.00						31,343.72
2.4.3	Zion St. Mobility/School Access study	109.63	2,787.64		120,000.00					85,000.00				207,897.27
2.4.4	RCTF Rural Induced Demand Study				26,098.68	20,649.50								46,748.18
2.4.5	Rural Counties Task Force Chair Activities	7,374.49	3,211.37										36,500.00 (1)	47,085.86
2.4.5a	CARL Administration			25,000.00										25,000.00
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev.	1,183.53			28,794.90		1,653.52							31,631.95
	Contingency		90,870.38							5,283.72				96,154.10
<b>Totals</b>		<b>926,799.06</b>	<b>173,062.88</b>	<b>25,000.00</b>	<b>174,893.58</b>	<b>294,000.00</b>	<b>19,155.66</b>	<b>15,000.00</b>	<b>7,500.00</b>	<b>130,283.72</b>	<b>108,826.59</b>	<b>170,000.00</b>	<b>36,500.00</b>	<b>2,081,021.49</b>

Totals may not equal addition of amounts in columns due to rounding.

(1) RCTF Dues

**Table 5****Expenditures - FY 2024/25 OWP Amendment 1**

Work Elements		PY	Staff	Indirect	Transportation Engineering	Consulting	Local Agency	Other	Total
1.1	General Services	1.73	262,614.34	49,486.25		57,000.00 (1)			369,100.58
1.2	Fiscal Administration	1.74	278,538.52	52,486.95				107,500.00 (2)	438,525.47
2.1	Transportation Planning	0.34	64,047.92	15,978.29	40,000.00		40,000.00 (3)		160,026.21
2.1.1	Regional Transportation Plan Update	0.10	20,745.92			17,406.95			38,152.87
2.2	Transportation Improvement Program	0.31	59,482.05	11,208.62					70,690.67
2.3	Transit & Paratransit Programs	0.23	45,042.80	15,185.93					60,228.73
2.3.3	Eastern Nevada County Transit Development Plan	0.04	8,502.05			8,580.90			17,082.95
2.3.4	Reenvisioning Transit in Western Nev Co.	0.00	27,044.06			170,000.00			197,044.06
2.4	Coordination of Regional Planning	0.51	102,282.07	30,400.21		30,000.00 (4)		2,800.00 (4)	165,482.28
2.4.1	Local Road Safety Plan (LRSP)	0.00	732.83				78,093.76		78,826.59
2.4.2	Airport Land Use Commission Planning & Reviews	0.08	16,343.72			15,000.00			31,343.72
2.4.3	Zion St. Mobility/School Access study	0.04	7,897.27			200,000.00			207,897.27
2.4.4	RCTF Rural Induced Demand Study	0.10	20,649.50			26,098.68			46,748.18
2.4.5	Rural Counties Task Force Chair Activities	0.02	10,585.86					36,500.00 (5)	47,085.86
2.4.5a	CARL Administration							25,000.00 (5)	25,000.00
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev	0.02	2,837.05			28,794.90			31,631.95
	Contingency							96,154.10	96,154.10
<b>TOTAL</b>		<b>5.46</b>	<b>927,345.95</b>	<b>174,746.25</b>	<b>40,000.00</b>	<b>552,881.43</b>	<b>118,093.76</b>	<b>267,954.10</b>	<b>2,081,021.49</b>

Totals may not equal addition of amounts in columns due to rounding.

## Notes:

- (1) \$52,000 Intergovernmental Advocacy, \$5,000 Human Resources Consulting
- (2) \$57,500 Fiscal Audit Contract; \$50,000 Triennial Performance Audit
- (3) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.
- (4) \$30,000 ATP Application preparation, \$2,000 Rural Counties Task Force Dues, \$800 Statewide Local Streets and Roads
- (5) \$8,000 RCTF Travel Expense; \$25,000 RCTF CALCOG Leadership Academy

**Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.**

ACCT	Table 6 Budget Detail FY 2024/25 OWP Amendment 1	ALLOCATION
<b>1</b>	<b>Insurance</b>	<b>22,250.00</b>
1.1	General Liability & Errors and Omissions	18,250.00
1.3	Workers' Compensation	4,000.00
<b>2</b>	<b>Office Expenses</b>	<b>29,120.00</b>
2.1	Phones	900.00
2.2	Equipment Rental	500.00
2.3	Records Storage	2,000.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	2,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	1,500.00
2.7	Payroll Service	1,800.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	300.00
2.11	Computer Software & Network Maintenance	11,250.00
2.12	Postage	300.00
2.13	Telework Reimbursement	4,320.00
<b>3</b>	<b>Equipment</b>	<b>4,800.00</b>
<b>5</b>	<b>Training and Conferences</b>	<b>2,000.00</b>
<b>6</b>	<b>Office Lease</b>	<b>28,000.00</b>
<b>7</b>	<b>Utilities</b>	<b>3,000.00</b>
<b>8</b>	<b>Travel - Meals &amp; Lodging</b>	<b>10,000.00</b>
<b>9</b>	<b>Travel - Mileage/ Fares/ Parking</b>	<b>10,000.00</b>
<b>10</b>	<b>Professional &amp; Service Organizations</b>	<b>3,745.00</b>
	<b>Subtotal Items 1-10</b>	<b>112,915.00</b>
<b>11</b>	<b>Contingency</b>	<b>96,154.10</b>
<b>12</b>	<b>Salaries, Wages, &amp; Benefits</b>	<b>927,345.95</b>
12.1	Executive Director	240,728.73
12.11	Deputy Executive Director	212,531.45
12.2	Administrative Services Officer	153,015.13
12.3	Transportation Planner	147,310.50
12.4	Administrative Assistant	105,267.58
12.8	Temporary Employee	68,492.55
<b>13</b>	<b>Other Services</b>	<b>944,606.44</b>
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	30,000.00
13.3	TNT/TMA Membership	4,331.25
13.4	Fiscal Audits (WE 1.2)	57,500.00
13.6	Triennial Performance Audits (WE 1.2)	50,000.00
13.7	Traffic Counts (WE 2.1)	10,000.00
13.8	Transportation Engineering (WE 2.1)	40,000.00
13.11a	Local Agencies (WE 2.1)	30,000.00
13.11b	Local Agency LRSP (WE 2.4.1)	78,093.76
13.16a	Rural Counties Task Force Membership (WE 2.4)	2,000.00
13.16b	Statewide Local Streets and Roads Needs Assessment (WE 2.4)	800.00
13.17	Nevada County ERC Membership	1,000.00
13.19	Eastern Nev. Co. Transit Development Plan (WE 2.3.3)	8,580.90
13.62	Reenvisioning Transit in Western Nev Co.(WE 2.3.4)	170,000.00
13.21	Website Update/Maintenance	11,500.00
13.23	Regional Transportation Plan Update (WE 2.1.1)	17,406.95
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
13.48	Human Resources Consulting (WE 1.1)	5,000.00
13.57	RCTF Rural Induced Demand Study (WE 2.4.4)	26,098.68
13.58	Zero Emission Vehicle Transition Plan for County of Nevada (WE 2.4.6)	28,794.90
13.59	Intergovernmental Advocacy (WE 1.1)	52,000.00
	Consultant Prepared ATP Applications (WE 2.4)	30,000.00
13.61	Zion St .Mobility/School Access study (WE 2.4.3)	200,000.00
	RCTF CARL Administration (WE 2.4.5)	36,500.00
	RCTF Travel (WE 2.4.5)	25,000.00
	<b>TOTAL Budget Items 1-13</b>	<b>2,081,021.49</b>
	<b>Indirect Costs</b>	
	Accounts 1 through 10	112,915.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	30,000.00
	TNT/TMA	4,331.25
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	<b>Total Indirect Costs</b>	<b>174,746.25</b>
	<b>Calculated Indirect Rate</b> Indirect Cost / Salaries & Benefits	<b>18.84%</b>

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.2.4.6

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Accept the Nevada County Zero Emission Vehicle Transition Plan as Complete, Resolution 24-32

DATE: September 18, 2024

**RECOMMENDATION:** Adopt Resolution 24-32 accepting the Nevada County Zero Emission Vehicle Transition Plan as complete.

### **BACKGROUND:**

In April 2023, the California Air Resources Board (CARB) adopted the Advanced Clean Fleets (ACF) regulation, which requires all California municipalities to gradually transition their medium heavy-duty (MHD) fleets to zero-emission technologies. The regulation, which applies to municipalities and all other California fleets, is designed to accelerate the transition of medium and heavy-duty vehicles (over 8,500 pounds), off-road yard tractors and light-duty mail and package delivery vehicles to Zero Emission Vehicles (ZEVs). The ACF is part of California's broader strategy to reduce greenhouse gas emissions and combat climate change.

As a part of the transition process, the CARB ACF regulation requires that new MHD municipal fleet purchases be ZEVs. Designated small counties, including Nevada County, are permitted to delay implementation of ACF requirements until 2027, when 100% of new MHD fleet purchases must be ZEVs.

As a result of these regulations, Nevada County Transportation Commission (NCTC) contracted with Frontier Energy, who collaborated with Momentum, DKS Associates, and Sugarpine Engineering to develop the plan to address the complexities of fleet transition and infrastructure development for the County.

On May 14, 2024, Frontier Energy presented the draft ZEV Transition Plan to the Nevada County Board of Supervisors. Minor recommendations from that presentation were incorporated and the final plan is ready for Board approval. The following are highlights from the Nevada County staff Executive Summary:

- Nevada County will focus its initial transition on light-duty electric vehicles for the first several years of its transition to increase operational familiarity with the technology before requirements to purchase ZEVs for MHD fleet begin. And during this time, purchase one (1) class 7 (MHD) vehicle taking advantage of grants, vouchers, and tax credits.
- A three (3) phase transition (2024-2029, 2030-2034, and 2035-2053) with corresponding charging infrastructure at 16 County facilities.
- A list of recommended ZEV replacement is provided, initially focused on battery-electric vehicles (EVs) rather than hydrogen fuel cell electric vehicles (FCEVs), for the lack of hydrogen fueling facilities in the area. FCEVs will be considered beginning in 2035 with the focus of hydrogen technology on long-range and heavy-duty capacity vehicles that need fast fueling.
- 1 vehicle per plug versus multiple vehicles sharing a plug is recommended to ensure County vehicles are appropriately charged without staff supervision. Although more expensive to construct a 1:1 ratio, long term cost savings will be achieved through staff time savings and vehicles being charged and readily available for any emergent or non-emergent needs.

The plan currently estimates that the County's full transition to electric vehicles is calculated to cost an additional \$10 million above what an internal combustibile engine (ICE) would cost over the 29-year transition period, without consideration of grant, voucher, and tax credit offerings. The additional cost of installing and maintaining Electric Vehicle Supply Equipment (EVSE) has not been calculated. Significant cost savings are expected from fuel and Low Carbon Fuel Standard (LCFS) credits. Total greenhouse gas reduction is expected to be over 39,000 metric tons of carbon dioxide between 2024 - 2053.

The Nevada County Zero Emission Vehicle Transition Plan can be viewed on our website, <https://www.nctc.ca.gov/documents/Reports/Zero-Emission-Vehicle-Transition-Plan-Report-2024-Final.pdf>



**RESOLUTION 24-32  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

ACCEPT THE NEVADA COUNTY ZERO EMISSION VEHICLE TRANSITION PLAN  
AS COMPLETE

WHEREAS, the California Air Resources Board (CARB) adopted the Advanced Clean Fleet (ACF) regulation requiring 100% of all small county municipalities Medium Heavy-Duty (MHD) purchases be zero-emission vehicles (ZEVs) starting in 2027; and

WHEREAS, the ACF Regulation applies to any municipality fleet of vehicles with a gross vehicle weight rating (GVWR) of 8,500 or greater; and

WHEREAS, Nevada County Transportation Commission (NCTC) received a grant that funded the development of the transition plan; and

WHEREAS, on May 14, 2024, the Nevada County Board of Supervisors received a presentation of the Draft Zero Emission Vehicle Transition Plan and were asked to provide feedback to incorporate into the final plan; and

WHEREAS, Momentum, Frontier Energy, DKS Associates, and Sugarpine Engineering have produced the final Nevada County Zero Emission Vehicle Transition Plan, incorporating feedback provided after the draft transition plan presentation to the Nevada County Board of Supervisors on May 14, 2024; and

WHEREAS, the transition plan will take place in three phases, over 29 years, from 2024-2053; and

WHEREAS, the plan was adopted by the Nevada County Board of Supervisors on July 9, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that upon review of the Nevada County Zero Emission Vehicle Transition Plan prepared by Frontier Energy, the Commission accepts the documents and finds the Nevada County Zero Emission Vehicle Transition Plan complete per terms of the contract.

PASSED AND ADOPTED by the Nevada County Transportation Commission on September 18, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer





MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

August 1, 2024

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2024-25 State of Good Repair Program Allocation Revised Estimate**

Enclosed is the summary schedule of State of Good Repair (SGR) program funds available to be allocated for Fiscal Year (FY) 2024-25 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the estimated available amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office (SCO) transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

According to the FY 2024-25 enacted California Budget, the estimated amount of SGR program funds budgeted is \$137,953,000. Prior to receiving an apportionment of SGR program funds in a fiscal year, an agency must submit a list of proposed projects to the California Department of Transportation (DOT). DOT reports to SCO the eligible agencies that will receive an allocation quarterly pursuant to PUC sections 99313 and 99314. SCO anticipates the first quarter's allocation will be paid by November 29, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System  
August 1, 2024  
Page 2

Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

**Melma Dizon** Digitally signed by Melma Dizon  
Date: 2024.08.01 14:08:24 -07'00'

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT SUMMARY**  
**AUGUST 1, 2024**

Regional Entity	Estimated Available 2024-25 Amount Based on PUC 99313 Allocation	Estimated Available 2024-25 Amount Based on PUC 99314 Allocation	Total Estimated Available 2024-25 Amount Allocation
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 13,377,768	\$ 36,960,765	\$ 50,338,533
Sacramento Area Council of Governments	3,498,232	1,195,411	4,693,643
San Diego Association of Governments	1,677,704	410,873	2,088,577
San Diego Metropolitan Transit System	4,123,964	1,691,640	5,815,604
Tahoe Regional Planning Agency	190,839	10,900	201,739
Alpine County Transportation Commission	2,079	155	2,234
Amador County Transportation Commission	69,828	2,471	72,299
Butte County Association of Governments	363,017	19,664	382,681
Calaveras County Local Transportation Commission	79,049	962	80,011
Colusa County Local Transportation Commission	38,329	1,706	40,035
Del Norte County Local Transportation Commission	46,442	2,477	48,919
El Dorado County Local Transportation Commission	307,463	20,953	328,416
Fresno County Council of Governments	1,793,563	322,534	2,116,097
Glenn County Local Transportation Commission	50,657	1,442	52,099
Humboldt County Association of Governments	234,633	39,675	274,308
Imperial County Transportation Commission	322,389	30,068	352,457
Inyo County Local Transportation Commission	33,240	0	33,240
Kern Council of Governments	1,604,709	98,006	1,702,715
Kings County Association of Governments	269,056	10,722	279,778
Lake County/City Council of Governments	118,112	6,040	124,152
Lassen County Local Transportation Commission	49,707	2,263	51,970
Los Angeles County Metropolitan Transportation Authority	17,318,253	22,848,330	40,166,583
Madera County Local Transportation Commission	280,869	9,222	290,091
Mariposa County Local Transportation Commission	29,908	884	30,792
Mendocino Council of Governments	157,731	11,596	169,327
Merced County Association of Governments	506,468	24,024	530,492
Modoc County Local Transportation Commission	14,956	1,304	16,260
Mono County Local Transportation Commission	22,672	34,198	56,870
Transportation Agency for Monterey County	771,441	237,784	1,009,225
<b>Nevada County Local Transportation Commission</b>	<b>176,596</b>	<b>8,381</b>	<b>184,977</b>
Orange County Transportation Authority	5,554,403	1,995,427	7,549,830
Placer County Transportation Planning Agency	561,914	80,012	641,926
Plumas County Local Transportation Commission	33,214	5,171	38,385
Riverside County Transportation Commission	4,305,510	702,150	5,007,660
Council of San Benito County Governments	116,088	1,833	117,921
San Bernardino County Transportation Authority	3,845,507	814,305	4,659,812
San Joaquin Council of Governments	1,395,122	312,496	1,707,618
San Luis Obispo Area Council of Governments	490,895	33,967	524,862
Santa Barbara County Association of Governments (SBCAG)	782,034	197,684	979,718
Santa Cruz County Transportation Commission	462,871	422,417	885,288
Shasta Regional Transportation Agency	315,891	16,442	332,333
Sierra County Local Transportation Commission	5,590	215	5,805
Siskiyou County Local Transportation Commission	76,523	3,285	79,808
Stanislaus Council of Governments	967,345	54,950	1,022,295
Tehama County Transportation Commission	113,364	2,356	115,720
Trinity County Transportation Commission	28,056	923	28,979
Tulare County Association of Governments	844,253	88,496	932,749
Tuolumne County Transportation Council	95,911	2,461	98,372
Ventura County Transportation Commission	1,452,335	237,460	1,689,795
<b>State Totals</b>	<b>\$ 68,976,500</b>	<b>\$ 68,976,500</b>	<b>\$ 137,953,000</b>

**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT**  
**BASED ON PUC 99314 ALLOCATION DETAIL**  
**AUGUST 1, 2024**

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	<u>Estimated Available 2024-25 Amount Based on PUC 99314 Allocation</u>
Madera County Local Transportation Commission		
City of Chowchilla	524,476	6,351
City of Madera	169,785	2,056
County of Madera	67,286	815
Regional Entity Totals	761,547	9,222
Mariposa County Local Transportation Commission		
County of Mariposa	73,004	884
Mendocino Council of Governments		
Mendocino Transit Authority	957,692	11,596
Merced County Association of Governments		
Transit Joint Powers Authority of Merced County	1,025,125	12,413
Yosemite Area Regional Transportation System (YARTS)	958,913	11,611
Regional Entity Totals	1,984,038	24,024
Modoc County Local Transportation Commission		
Modoc Transportation Agency	107,653	1,304
Mono County Local Transportation Commission		
Eastern Sierra Transit Authority	2,824,223	34,198
Transportation Agency for Monterey County		
Monterey-Salinas Transit District	19,637,486	237,784
<b>Nevada County Local Transportation Commission</b>		
<b>County of Nevada</b>	<b>369,077</b>	<b>4,469</b>
<b>City of Truckee</b>	<b>323,083</b>	<b>3,912</b>
<b>Regional Entity Totals</b>	<b>692,160</b>	<b>8,381</b>
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	23,131
Orange County Transportation Authority	110,748,483	1,341,020
Regional Entity Subtotals	112,658,754	1,364,151
Orange County Transportation Authority - Corresponding to SCRRA***	NA	631,276
Regional Entity Totals	112,658,754	1,995,427
Placer County Transportation Planning Agency		
City of Auburn	21,830	264
County of Placer	5,410,141	65,510
City of Roseville	1,175,827	14,238
Regional Entity Totals	6,607,798	80,012
Plumas County Local Transportation Commission		
County Service Area 12 - Specialized Service	80,198	971
County of Plumas	346,829	4,200
Regional Entity Totals	427,027	5,171

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

August 1, 2024

County Auditors Responsible for State Transit Assistance Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2024-25 State Transit Assistance Allocation Revised Estimate**

Enclosed is a revised summary schedule of State Transit Assistance (STA) funds estimated for Fiscal Year (FY) 2024-25 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount of the PUC section 99314 allocation for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2023. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

According to the FY 2024-25 enacted California Budget, the estimated amount of STA funds budgeted is \$922,104,000. SCO anticipates the first quarter's allocation will be paid by November 29, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

Sincerely,

**Melma Dizon** Digitally signed by Melma Dizon  
Date: 2024.08.01 14:07:24 -07'00'

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE SUMMARY**  
**AUGUST 1, 2024**

Regional Entity	PUC 99313		PUC 99314 Fiscal Year 2024-25 Estimate	Total Fiscal Year 2024-25 Estimate
	Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a)	Funds from RTC Sections 6051.8(b), and 6201.8(b)		
	Fiscal Year 2024-25 Estimate	Fiscal Year 2024-25 Estimate		
	A	B	C	D= (A+B+C)
Metropolitan Transportation Commission	\$ 49,256,172	\$ 40,163,366	\$ 247,052,782	\$ 336,472,320
Sacramento Area Council of Governments	12,880,288	10,502,556	7,990,351	31,373,195
San Diego Association of Governments	6,177,211	5,036,883	2,746,351	13,960,445
San Diego Metropolitan Transit System	15,184,199	12,381,160	11,307,240	38,872,599
Tahoe Regional Planning Agency	702,659	572,947	72,855	1,348,461
Alpine County Transportation Commission	7,653	6,240	1,037	14,930
Amador County Transportation Commission	257,101	209,640	16,517	483,258
Butte County Association of Governments	1,336,608	1,089,867	131,437	2,557,912
Calaveras County Local Transportation Commission	291,054	237,325	6,428	534,807
Colusa County Local Transportation Commission	141,126	115,074	11,402	267,602
Del Norte County Local Transportation Commission	170,996	139,430	16,554	326,980
El Dorado County Local Transportation Commission	1,132,062	923,080	140,051	2,195,193
Fresno County Council of Governments	6,603,796	5,384,720	2,155,880	14,144,396
Glenn County Local Transportation Commission	186,516	152,084	9,638	348,238
Humboldt County Association of Governments	863,907	704,427	265,193	1,833,527
Imperial County Transportation Commission	1,187,018	967,892	200,977	2,355,887
Inyo County Local Transportation Commission	122,388	99,795	0	222,183
Kern Council of Governments	5,908,446	4,817,733	655,089	11,381,268
Kings County Association of Governments	990,650	807,773	71,665	1,870,088
Lake County/City Council of Governments	434,881	354,601	40,376	829,858
Lassen County Local Transportation Commission	183,017	149,232	15,124	347,373
Los Angeles County Metropolitan Transportation Authority	63,764,810	51,993,675	152,722,581	268,481,066
Madera County Local Transportation Commission	1,034,143	843,238	61,637	1,939,018
Mariposa County Local Transportation Commission	110,120	89,792	5,909	205,821
Mendocino Council of Governments	580,758	473,549	77,512	1,131,819
Merced County Association of Governments	1,864,785	1,520,542	160,583	3,545,910
Modoc County Local Transportation Commission	55,067	44,901	8,714	108,682
Mono County Local Transportation Commission	83,476	68,066	228,584	380,126
Transportation Agency for Monterey County	2,840,403	2,316,058	1,589,395	6,745,856
Nevada County Local Transportation Commission	650,215	530,183	56,021	1,236,419
Orange County Transportation Authority	20,450,991	16,675,689	13,337,813	50,464,493
Placer County Transportation Planning Agency	2,068,936	1,687,006	534,814	4,290,756
Plumas County Local Transportation Commission	122,290	99,715	34,562	256,567
Riverside County Transportation Commission	15,852,639	12,926,204	4,693,307	33,472,150
Council of San Benito County Governments	427,429	348,525	12,252	788,206
San Bernardino County Transportation Authority	14,158,935	11,545,162	5,442,970	31,147,067
San Joaquin Council of Governments	5,136,758	4,188,501	2,088,777	11,414,036
San Luis Obispo Area Council of Governments	1,807,447	1,473,788	227,042	3,508,277
Santa Barbara County Association of Governments (SBCAG)	2,879,405	2,347,860	1,321,351	6,548,616
Santa Cruz County Transportation Commission	1,704,265	1,389,654	2,823,517	5,917,436
Shasta Regional Transportation Agency	1,163,093	948,384	109,901	2,221,378
Sierra County Local Transportation Commission	20,582	16,782	1,438	38,802
Siskiyou County Local Transportation Commission	281,753	229,741	21,961	533,455
Stanislaus Council of Governments	3,561,709	2,904,209	367,292	6,833,210
Tehama County Transportation Commission	417,401	340,348	15,749	773,498
Trinity County Transportation Commission	103,299	84,230	6,169	193,698
Tulare County Association of Governments	3,108,493	2,534,658	591,526	6,234,677
Tuolumne County Transportation Council	353,137	287,947	16,449	657,533
Ventura County Transportation Commission	5,347,413	4,360,268	1,587,227	11,294,908
Subtotals	\$ 253,967,500	\$ 207,084,500		
State Totals		\$ 461,052,000	\$ 461,052,000	\$ 922,104,000



**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE PUC 99314 ALLOCATION DETAIL**  
**AUGUST 1, 2024**

Regional Entity and Operator(s)	Revenue Basis	Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a) Fiscal Year 2024-25 Estimate <b>A</b>	Funds from RTC Sections 6051.8(b), and 6201.8(b) Fiscal Year 2024-25 Estimate <b>B</b>	Total Fiscal Year 2024-25 Estimate <b>C= (A+B)</b>
Modoc County Local Transportation Commission				
Modoc Transportation Agency	107,653	4,800	3,914	8,714
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	125,914	102,670	228,584
Transportation Agency for Monterey County				
Monterey-Salinas Transit District	19,637,486	875,508	713,887	1,589,395
Nevada County Local Transportation Commission				
County of Nevada	369,077	16,455	13,417	29,872
City of Truckee	323,083	14,404	11,745	26,149
Regional Entity Totals	692,160	30,859	25,162	56,021
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	85,167	69,445	154,612
Orange County Transportation Authority	110,748,483	4,937,557	4,026,072	8,963,629
Regional Entity Subtotals	112,658,754	5,022,724	4,095,517	9,118,241
Orange County Transportation Authority - Corresponding to SCRRA***	NA	2,324,324	1,895,248	4,219,572
Regional Entity Totals	112,658,754	7,347,048	5,990,765	13,337,813
Placer County Transportation Planning Agency				
City of Auburn	21,830	973	794	1,767
County of Placer	5,410,141	241,203	196,676	437,879
City of Roseville	1,175,827	52,423	42,745	95,168
Regional Entity Totals	6,607,798	294,599	240,215	534,814
Plumas County Local Transportation Commission				
County Service Area 12 - Specialized Service	80,198	3,576	2,915	6,491
County of Plumas	346,829	15,463	12,608	28,071
Regional Entity Totals	427,027	19,039	15,523	34,562
Riverside County Transportation Commission				
City of Banning	208,349	9,289	7,574	16,863
City of Beaumont	318,557	14,202	11,581	25,783
City of Corona	426,555	19,017	15,507	34,524
Palo Verde Valley Transit Agency	175,762	7,836	6,390	14,226
City of Riverside - Specialized Service	493,635	22,008	17,945	39,953
Riverside Transit Agency	18,329,390	817,189	666,334	1,483,523
Sunline Transit Agency	11,506,078	512,981	418,284	931,265
Regional Entity Subtotals	31,458,326	1,402,522	1,143,615	2,546,137
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	1,182,755	964,415	2,147,170
Regional Entity Totals	31,458,326	2,585,277	2,108,030	4,693,307

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

**STATE CONTROLLER'S 2024/25 STATE TRANSIT ASSISTANCE ALLOCATION REVISED ESTIMATE 08/01/24**

	PUC 99313 Funds RTC 7102(a)(3), 6051.8 (a), and 6201.8(a)	PUC 99313 Funds RTC 6051.8(b), and 6201.8(b)	PUC 99314	Total Fiscal Year 2024/25 Revised Estimate
<b>NCTC</b>	\$663,368.00	\$541,055.00		\$1,180,398.00
<b>Grass Valley</b>			0*	
<b>Nevada City</b>			0*	
<b>Nevada County</b>			\$30,170.00	\$29,872.00
<b>Truckee</b>			\$26,410.00	\$26,149.00
<b>Total</b>			<b>\$56,580.00</b>	<b>\$1,236,419.00</b>

STA amounts were taken from the State Transit Assistance Allocation Estimate prepared by the Office of the State Controller 08/01/2024.



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

August 23, 2024

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2023-24 Fourth Quarter State of Good Repair Program Allocation**

Enclosed is a summary schedule of State of Good Repair (SGR) program funds allocated for the fourth quarter of Fiscal Year (FY) 2023-24 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

This is the fourth allocation for FY 2023-24. The total amount allocated to all agencies for the fourth allocation is \$33,978,300. The payment is scheduled to issue on August 23, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information. Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

Local Government Programs and Services Division  
Mailing Address P.O. Box 942850, Sacramento, CA 94250  
3301 C Street, Suite 740, Sacramento, CA 95816

[Back to Top](#)

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE OF GOOD REPAIR PROGRAM FOURTH QUARTER ALLOCATION SUMMARY**  
**AUGUST 23, 2024**

Regional Entity	Amount Based on PUC 99313 Allocation	Amount Based on PUC 99314 Allocation	Total
	Fiscal Year 2023-24 Quarter 4	Fiscal Year 2023-24 Quarter 4	Fiscal Year 2023-24 Quarter 4
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 3,293,446.00	\$ 9,137,466.00	\$ 12,430,912.00
Sacramento Area Council of Governments	861,652.00	295,531.00	1,157,183.00
San Diego Association of Governments	417,199.00	101,576.00	518,775.00
San Diego Metropolitan Transit System	1,009,355.00	418,208.00	1,427,563.00
Tahoe Regional Planning Agency	47,065.00	2,695.00	49,760.00
Alpine County Transportation Commission	517.00	38.00	555.00
Amador County Transportation Commission	17,380.00	611.00	17,991.00
Butte County Association of Governments	89,697.00	4,862.00	94,559.00
Calaveras County Local Transportation Commission	19,585.00	238.00	19,823.00
Colusa County Local Transportation Commission	9,498.00	422.00	9,920.00
Del Norte County Local Transportation Commission	11,605.00	612.00	12,217.00
El Dorado County Local Transportation Commission	75,827.00	5,180.00	81,007.00
Fresno County Council of Governments	441,305.00	79,737.00	521,042.00
Glenn County Local Transportation Commission	12,494.00	356.00	12,850.00
Humboldt County Association of Governments	58,483.00	9,809.00	68,292.00
Imperial County Transportation Commission	78,303.00	7,433.00	85,736.00
Inyo County Local Transportation Commission	8,244.00	0.00	8,244.00
Kern Council of Governments	395,921.00	24,229.00	420,150.00
Kings County Association of Governments	65,887.00	2,651.00	68,538.00
Lake County/City Council of Governments	29,144.00	1,493.00	30,637.00
Lassen County Local Transportation Commission	12,336.00	559.00	12,895.00
Los Angeles County Metropolitan Transportation Authority	4,258,696.00	5,585,624.00	9,844,320.00
Madera County Local Transportation Commission	68,998.00	2,279.00	71,277.00
Mariposa County Local Transportation Commission	7,389.00	219.00	7,608.00
Mendocino Council of Governments	38,901.00	2,867.00	41,768.00
Merced County Association of Governments	124,489.00	5,940.00	130,429.00
Modoc County Local Transportation Commission	3,720.00	322.00	4,042.00
Mono County Local Transportation Commission	5,740.00	8,454.00	14,194.00
Transportation Agency for Monterey County	187,764.00	58,785.00	246,549.00
Nevada County Local Transportation Commission	43,943.00	2,072.00	46,015.00
Orange County Transportation Authority	1,368,707.00	493,311.00	1,862,018.00
Placer County Transportation Planning Agency	138,580.00	19,780.00	158,360.00
Plumas County Local Transportation Commission	8,288.00	1,278.00	9,566.00
Riverside County Transportation Commission	1,064,208.00	173,587.00	1,237,795.00
Council of San Benito County Governments	28,649.00	453.00	29,102.00
San Bernardino County Transportation Authority	952,005.00	201,313.00	1,153,318.00
San Joaquin Council of Governments	342,986.00	77,256.00	420,242.00
San Luis Obispo Area Council of Governments	121,440.00	8,397.00	129,837.00
Santa Barbara County Association of Governments (SBCAG)	192,210.00	48,560.00	240,770.00
Santa Cruz County Transportation Commission	114,330.00	104,430.00	218,760.00
Shasta Regional Transportation Agency	78,286.00	4,065.00	82,351.00
Sierra County Local Transportation Commission	1,393.00	53.00	1,446.00
Siskiyou County Local Transportation Commission	18,999.00	812.00	19,811.00
Stanislaus Council of Governments	238,187.00	13,585.00	251,772.00
Tehama County Transportation Commission	28,041.00	583.00	28,624.00
Trinity County Transportation Commission	6,954.00	228.00	7,182.00
Tulare County Association of Governments	207,265.00	21,877.00	229,142.00
Tuolumne County Transportation Council	23,817.00	608.00	24,425.00
Ventura County Transportation Commission	360,222.00	58,706.00	418,928.00
<b>State Totals</b>	<b>\$ 16,989,150.00</b>	<b>\$ 16,989,150.00</b>	<b>\$ 33,978,300.00</b>

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE OF GOOD REPAIR PROGRAM FOURTH QUARTER ALLOCATION**  
**BASED ON PUC 99314 ALLOCATION DETAIL**  
**AUGUST 23, 2024**

Regional Entity and Operator(s)	Revenue Basis	Amount Based on PUC 99314 Allocation Fiscal Year 2023-24 Quarter 4
Transportation Agency for Monterey County		
Monterey-Salinas Transit District	19,637,486	58,785.00
<b>Nevada County Local Transportation Commission</b>		
County of Nevada	369,077	1,105.00
City of Truckee	323,083	967.00
Regional Entity Totals	692,160	2,072.00
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	5,718.00
Orange County Transportation Authority	110,748,483	331,528.00
Regional Entity Subtotals	112,658,754	337,246.00
Orange County Transportation Authority - Corresponding to SCRRA***	NA	156,065.00
Regional Entity Totals	112,658,754	493,311.00
Placer County Transportation Planning Agency		
City of Auburn	21,830	65.00
County of Placer	5,410,141	16,195.00
City of Roseville	1,175,827	3,520.00
Regional Entity Totals	6,607,798	19,780.00
Plumas County Local Transportation Commission		
County Service Area 12 - Specialized Service	80,198	240.00
County of Plumas	346,829	1,038.00
Regional Entity Totals	427,027	1,278.00
Riverside County Transportation Commission		
City of Banning	208,349	624.00
City of Beaumont	318,557	954.00
City of Corona	426,555	1,277.00
Palo Verde Valley Transit Agency	175,762	526.00
City of Riverside - Specialized Service	493,635	1,478.00
Riverside Transit Agency	18,329,390	54,869.00
Sunline Transit Agency	11,506,078	34,444.00
Regional Entity Subtotals	31,458,326	94,172.00
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	79,415.00
Regional Entity Totals	31,458,326	173,587.00
Council of San Benito County Governments		
San Benito County Local Transportation Authority	151,384	453.00
San Bernardino County Transportation Authority		
Morongo Basin Transit Authority	1,027,787	3,077.00
Mountain Area Regional Transit Authority	564,732	1,691.00
City of Needles	58,190	174.00
Omnitrans	34,279,207	102,615.00
Victor Valley Transit Authority	4,530,204	13,561.00
Regional Entity Subtotals	40,460,120	121,118.00
San Bernardino County Transportation Authority - Corresponding to SCRRA***	NA	80,195.00
Regional Entity Totals	40,460,120	201,313.00

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.





MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

August 23, 2024

County Auditors Responsible for State Transit Assistance Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2023-24 Fourth Quarter State Transit Assistance Allocation**

Enclosed is a summary schedule of State Transit Assistance (STA) funds allocated for the fourth quarter of Fiscal Year (FY) 2023-24 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2023. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

This is the fourth allocation for FY 2023-24. The total amount allocated to all agencies for the fourth allocation is \$245,642,300. The payment is scheduled to issue on August 23, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE TRANSIT ASSISTANCE ALLOCATION FOURTH QUARTER ALLOCATION SUMMARY**  
**AUGUST 23, 2024**

Regional Entity	PUC 99313		PUC 99314		Total
	Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a)		Funds from RTC Sections 6051.8(b), and 6201.8(b)		
	Fiscal Year 2023-24 Quarter 4	Fiscal Year 2023-24 Quarter 4	Fiscal Year 2023-24 Quarter 4	Fiscal Year 2023-24 Quarter 4	Fiscal Year 2023-24 Quarter 4
	A	B	C	D= (A+B+C)	
Metropolitan Transportation Commission	\$ 13,384,815	\$ 10,424,784	\$ 65,813,201	\$ 89,622,800	
Sacramento Area Council of Governments	3,501,819	2,727,397	2,128,576	8,357,792	
San Diego Association of Governments	1,695,530	1,320,566	731,610	3,747,706	
San Diego Metropolitan Transit System	4,102,095	3,194,923	3,012,172	10,309,190	
Tahoe Regional Planning Agency	191,276	148,975	19,408	359,659	
Alpine County Transportation Commission	2,099	1,636	278	4,013	
Amador County Transportation Commission	70,635	55,014	4,401	130,050	
Butte County Association of Governments	364,537	283,920	35,016	683,473	
Calaveras County Local Transportation Commission	79,595	61,993	1,713	143,301	
Colusa County Local Transportation Commission	38,602	30,065	3,038	71,705	
Del Norte County Local Transportation Commission	47,163	36,733	4,410	88,306	
El Dorado County Local Transportation Commission	308,166	240,016	37,308	585,490	
Fresno County Council of Governments	1,793,496	1,396,867	574,312	3,764,675	
Glenn County Local Transportation Commission	50,775	39,546	2,567	92,888	
Humboldt County Association of Governments	237,680	185,117	70,645	493,442	
Imperial County Transportation Commission	318,230	247,854	53,541	619,625	
Inyo County Local Transportation Commission	33,505	26,095	0	59,600	
Kern Council of Governments	1,609,052	1,253,213	174,513	3,036,778	
Kings County Association of Governments	267,771	208,554	19,091	495,416	
Lake County/City Council of Governments	118,444	92,250	10,755	221,449	
Lassen County Local Transportation Commission	50,135	39,047	4,029	93,211	
Los Angeles County Metropolitan Transportation Authority	17,307,668	13,480,105	40,684,264	71,472,037	
Madera County Local Transportation Commission	280,413	218,400	16,420	515,233	
Mariposa County Local Transportation Commission	30,028	23,387	1,574	54,989	
Mendocino Council of Governments	158,097	123,134	20,649	301,880	
Merced County Association of Governments	505,933	394,047	42,777	942,757	
Modoc County Local Transportation Commission	15,119	11,776	2,321	29,216	
Mono County Local Transportation Commission	23,327	18,168	60,893	102,388	
Transportation Agency for Monterey County	763,088	594,333	423,404	1,780,825	
Nevada County Local Transportation Commission	178,587	139,093	14,923	332,603	
Orange County Transportation Authority	5,562,527	4,332,383	3,553,102	13,448,012	
Placer County Transportation Planning Agency	563,201	438,650	142,473	1,144,324	
Plumas County Local Transportation Commission	33,682	26,233	9,207	69,122	
Riverside County Transportation Commission	4,325,023	3,368,551	1,250,263	8,943,837	
Council of San Benito County Governments	116,433	90,684	3,264	210,381	
San Bernardino County Transportation Authority	3,869,019	3,013,391	1,449,970	8,332,380	
San Joaquin Council of Governments	1,393,919	1,085,656	556,435	3,036,010	
San Luis Obispo Area Council of Governments	493,541	384,395	60,481	938,417	
Santa Barbara County Association of Governments (SBCAG)	781,155	608,404	351,999	1,741,558	
Santa Cruz County Transportation Commission	464,644	361,889	752,166	1,578,699	
Shasta Regional Transportation Agency	318,159	247,799	29,277	595,235	
Sierra County Local Transportation Commission	5,662	4,410	385	10,457	
Siskiyou County Local Transportation Commission	77,215	60,139	5,850	143,204	
Stanislaus Council of Governments	968,008	753,935	97,844	1,819,787	
Tehama County Transportation Commission	113,959	88,757	4,196	206,912	
Trinity County Transportation Commission	28,262	22,012	1,643	51,917	
Tulare County Association of Governments	842,339	656,057	157,578	1,655,974	
Tuolumne County Transportation Council	96,794	75,388	4,382	176,564	
Ventura County Transportation Commission	1,463,971	1,140,216	422,826	3,027,013	
Subtotals	\$ 69,045,193	\$ 53,775,957			
State Totals		\$ 122,821,150	\$ 122,821,150	\$ 245,642,300	



**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE TRANSIT ASSISTANCE ALLOCATION FOURTH QUARTER PUC 99314 ALLOCATION DETAIL**  
**AUGUST 23, 2024**

Regional Entity and Operator(s)	Revenue Basis	Fiscal Year 2023-24	Fiscal Year 2023-24	Fiscal Year 2023-24
		Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a)	Funds from RTC Sections 6051.8(b), and 6201.8(b)	Quarter 4 Paid
		Quarter 4 Gross Allocation	Quarter 4 Gross Allocation	Quarter 4 Paid
		A	B	C= (A+B)
Modoc County Local Transportation Commission				
Modoc Transportation Agency	107,653	1,305	1,016	2,321
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	34,232	26,661	60,893
Transportation Agency for Monterey County				
Monterey-Salinas Transit District	19,637,486	238,021	185,383	423,404
Nevada County Local Transportation Commission				
County of Nevada	369,077	4,473	3,484	7,957
City of Truckee	323,083	3,916	3,050	6,966
Regional Entity Totals	692,160	8,389	6,534	14,923
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	23,154	18,033	41,187
Orange County Transportation Authority	110,748,483	1,342,355	1,045,495	2,387,850
Regional Entity Subtotals	112,658,754	1,365,509	1,063,528	2,429,037
Orange County Transportation Authority - Corresponding to SCRRA***	NA	631,905	492,160	1,124,065
Regional Entity Totals	112,658,754	1,997,414	1,555,688	3,553,102
Placer County Transportation Planning Agency				
City of Auburn	21,830	266	207	473
County of Placer	5,410,141	65,575	51,073	116,648
City of Roseville	1,175,827	14,252	11,100	25,352
Regional Entity Totals	6,607,798	80,093	62,380	142,473
Plumas County Local Transportation Commission				
County Service Area 12 - Specialized Service	80,198	972	757	1,729
County of Plumas	346,829	4,204	3,274	7,478
Regional Entity Totals	427,027	5,176	4,031	9,207
Riverside County Transportation Commission				
City of Banning	208,349	2,525	1,967	4,492
City of Beaumont	318,557	3,861	3,007	6,868
City of Corona	426,555	5,170	4,027	9,197
Palo Verde Valley Transit Agency	175,762	2,130	1,659	3,789
City of Riverside - Specialized Service	493,635	5,983	4,660	10,643
Riverside Transit Agency	18,329,390	222,166	173,034	395,200
Sunline Transit Agency	11,506,078	139,462	108,620	248,082
Regional Entity Subtotals	31,458,326	381,297	296,974	678,271
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	321,551	250,441	571,992
Regional Entity Totals	31,458,326	702,848	547,415	1,250,263

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.



LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 950.6

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Executive Director's Report

DATE: September 18, 2024

### PARTICIPATION ON RURAL PLANNING ORGANIZATIONS OF AMERICA COUNCIL OF PEERS

NCTC's Executive Director Mike Woodman was nominated and subsequently elected on July 30, 2024, to serve as a member of the Rural Planning Organizations of America (RPO) Council of Peers representing California. The National RPO Council of Peers serves as the leadership of RPO. Members of the Council are appointed by the National Association of Development Organizations (NADO) president, with the advice and consent of the NADO board, to serve a two-year term.

RPO was established in June 2006 by the NADO Board of Directors to serve as the national professional association for regional and rural transportation planning professionals, practitioners and policy officials in the field of rural and small metropolitan area transportation planning and development. The purpose of RPO America is to provide a structure through NADO, under which regional planning and development organizations can work together in cooperation with state and federal government officials in devising and implementing effective laws, policies, and programs whose principal objectives are to improve transportation infrastructure, expand regional economies, strengthen local governments, and improve both the quality of life and access to economic opportunity for all residents. The RPO Council of Peers provides advice, input and ideas to the NADO Board of Directors, transportation policy task force, and management.

Established in 1967, NADO provides federal advocacy, education, research, and training for the nation's regional planning and economic development organizations, including the emerging network of non-metropolitan regional transportation planning organizations (RTPOs). The association and its members promote regional strategies, partnerships, and solutions to strengthen the economic competitiveness and quality of life across America's local communities.

## **NCTC 2024 ANNUAL COST OF LIVING ADJUSTMENT**

NCTC's Compensation Policy adopted by Resolution 22-30 on July 20, 2022, includes the provision that NCTC will adjust its salary ranges annually, as budget allows, by the average cost of living increase provided by the local labor market for the journey level planner classification.

In August, staff received the final cost of living adjustments (COLA) provided by the local jurisdictions for the local labor market:

- County of Nevada: 3.0%
- City of Grass Valley: 0.0%
- City of Nevada City: 4.0%

The average of the labor market increases for 2024 is 2.33%. NCTC's Executive Director determined that there are adequate revenues in the budget to apply the COLA increase for Fiscal Year 2024/25, effective retroactive to July 1, 2024, for all NCTC employees. The NCTC Compensation Policy also provides that NCTC will conduct a comprehensive review of its compensation with comparison to other similar Regional Transportation Planning Agencies approximately every five years to ensure wages and compensation remain competitive, which is scheduled to next occur in 2026.



### Caltrans District 3 Project Status Report September 2024

Highway 20		
2H62U Omega Curve Correction (2H620) (0H240) (1H810) (0H660)	CO-RTE-PM	NEV - 20 - 29.7/39.8
	Location	In Nevada County, near Omega, from 0.1 mile east of White Cloud Campground to 1.3 miles west of Zeibrigh Road.
	Description	Curve improvement, widen shoulders, and add turnout.
	Funding Source	SHOPP - Safety (010) and Operational Improvements (310)
	Total Cost	\$61,443,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Winter 2025.	
4H070 Gold Nugget	CO-RTE-PM	NEV - 20 - 12.2/20.0
	Location	In and near Grass Valley and Nevada City, from RTE 20/49 SEP (Br#17-0049 ) to Rim Rock Lane.
	Description	Repair pavement, drainage, sign panels, ADA facilities, and roadside planting & irrigation. Install new storm water improvement, Maintenance Vehicle Pullouts (MVPs).
	Funding Source	SHOPP - Asset Management (120)
	Total Cost	\$23,990,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Start Spring 2024. Target completion Winter 2024.	
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80.
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sing panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	COMPLETE
	Environmental	COMPLETE.
	Design	Target completion Spring 2025.
Construction	Target Start Summer 2025. Target completion Fall 2026.	

Highway 49		
4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	NB and SB Truck Climbing Lanes, 22' Median with Barrier, 10" Shoulders, 4 right right turn lanes at Crestview Drive, Smith Road, Bethel Church Way, and Wellswood Way and two at-grade access-controlled roundabout intersections at Wellswood Way and Smith Road.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$157,900,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2025.
Construction	Target Start Fall 2025. Target completion Winter 2028.	
3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$78,770,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2025.
Construction	Target Start Fall 2025. Target completion Fall 2028.	
4H600 49 Safety Barrier	CO-RTE-PM	PLA - 49 - 8.7/10.6
	Location	In Placer County on Route 49 from 0.2 miles south of Lorenson Road to 0.4 miles north of Lone Star Road.
	Description	Construct concrete median barrier with roundabouts.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$26,340,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Summer 2025.	

4J460 Pla 49 Pavement Rehab	CO-RTE-PM	PLA - 49 - 7.4/R8.9, R10.6/11.37/10.6
	Location	In Placer County on Route 49, from approximately 0.02 miles South of Dry Creek Rd. to approximately 0.4 miles South of Lorenson
	Description	Rehab Pavement, drainage systems, ground mounted signs, and pedestrian facilities
	Funding Source	SHOPP - Pavement Rehab (122)
	Total Cost	\$24,470,000
	Planning	COMPLETE
	Environmental	Winter 2026
	Design	Spring 2027
Construction	Begin Winter 2027. Completion Winter 2028.	
4J110 Nev 49 Evacuation	CO-RTE-PM	NEV - 49 - 2.1/9.8
	Location	In Placer County on Route 49 from 0.2 miles south of Lorenson Road to 0.4 miles north of Lone Star Road.
	Description	Add TWLTL, and Standard Shoulders
	Funding Source	SHOPP - Sustainability (999)
	Total Cost	\$68,200,000
	Planning	COMPLETE
	Environmental	Fall 2025
	Design	Winter 2026
Construction	Begin Summer 2027. Target completion Winter 2023.	
0N780 Nev 49 Multimodal Corridor	CO-RTE-PM	NEV - 49 - 15.07/16.10
	Location	In Nevada County on State Route 49 from SR 20 to the Nevada County Juvenile Hall driveway.
	Description	Construct two roundabouts, pedestrian crossings, shared-use paths, sidewalks, lighting, and signage
	Funding Source	Local ATP
	Total Cost	\$17,357,000
	Planning	COMPLETE
	Environmental	Winter 2025
	Design	Fall 2026
Construction	Begin Summer 2027. Target completion Fall 2028.	

#### Interstate 80

3H560 Yuba Pass SOH Bridge Repalcement	CO-RTE-PM	NEV - 080 - 58.7 /60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2027.	
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Rehabilitate Roadway, Construct truck climbing lane on EB I-80 direction, widen Jingvale UC, replace sign panels, upgrade lighting,
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	completion Summer 2027.	
3H580 Acid Flats	CO-RTE-PM	NEV - 080 - 27.60/28.50
	Location	In Nevada County near Floriston at Truckee River Bridges (Br#17-0063L/R).
	Description	Replace bridges, install fiber optic and RWIS.
	Funding Source	SHOPP - Bridge Rehabilitation and Replacement (110)
	Total Cost	\$74,535,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2025.
	Design	Target completion Fall 2026.
Construction	Construction is expected to begin Spring 2027. Target completion Fall 2029.	

2J910 Safety Improvements	CO-RTE-PM	NEV - 80 - 26.0/27.4
	Location	In Nevada County on Route 80 at Floriston
	Description	Grind existing concrete pavement, place polyester concrete overlay, groove existing concrete pavement, remove/repair concrete barrier
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$3,750,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Completion Fall 2024	
0J560 Drum Bay Drainage Restoration	CO-RTE-PM	NEV - 80 - Various
	Location	In Nevada County from west of Yuba Gap OC to Placer County line
	Description	Rehabilitate drainage systems and upgrade Transportation Management System (TMS) elements
	Funding Source	SHOPP Safety Improvement (151)
	Total Cost	\$15,390,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Fall 2024
Construction	Target Spring 2025 / Target completion Fall 2026	
3J790 Donner Summit Rest Area Restoration	CO-RTE-PM	NEV - 80 - R5.60/R5.60
	Location	In Nevada County on I-80 at the Donner Summit Safety Roadside Rest Area
	Description	Rehabilitate the existing irrigation and sewer system to extend the service life and minimize maintenance costs.
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$2,633,000
	Planning	COMPLETE
	Environmental	Summer 2025
	Design	Fall 2026
Construction	Target Spring 2027 / Target completion Summer 2028	

Highway 89		
1J170 CAPM & Drainage Improvements	CO-RTE-PM	PLA - 89 - 13.1/21.667
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of
	Description	Class 2 pavement CAPM, rehabilitate drainage, upgrade ADA facilities, guardrail, and TMS elements.
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$13,940,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2025.
	Construction	Construction is expected to begin in Fall 2025. Target completion Fall 2026.





*LOU CECI – Nevada City City Council*  
*SUSAN HOEK – Nevada County Board of Supervisors*  
*TOM IVY – Grass Valley City Council, Vice Chair*  
*ED SCOFIELD – Nevada County Board of Supervisors, Chair*  
*JAY STRAUSS – Member-At-Large*  
*DUANE STRAWSER – Member-At-Large*  
*JAN ZABRISKIE – Town of Truckee*



*MICHAEL WOODMAN, Executive Director*  
*AARON HOYT, Deputy Executive Director*

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# The Nevada County Transportation Commission is currently in Closed Session.

The meeting will resume  
after the Closed Session is complete.

Thank you for your patience.